

TRINITY AREA SCHOOL DISTRICT  
Planning Meeting Minutes  
June 5, 2008  
Board Room – Trinity Hall  
6:30 p.m.

The meeting was called to order at 6:32 pm by President Dennis McWreath, followed by the pledge of allegiance and roll call.

Board members present: Thomas Bodnovich, Gerald Chambers, Henry Clemens, Jenifer Fetcko, John Keisling, James Knapp, Dennis McWreath, Jeffrey Miller, and Samuel Puglisi.

Others present: Thomas Turnbaugh, Superintendent; Yvonne Weaver, Assistant Superintendent; James Shargots, Director of Fiscal Services/Board Secretary; Michael Brungo, solicitor; and Judy Walz, recording secretary.

Public Comment on Agenda Items

None

Communications

None

Leadership Design Team

Mrs. Fetcko and other members of the Leadership Design Team, including Kim Black, Dana Ledger and Stephanie Komorowski, reported on the purpose of the team and the various activities members have been involved with. – ENCLOSURE 3A

Minutes, Treasurer's Report, Bill Lists, Cafeteria Report, Extracurricular Account, High School Activities Account, Middle School Activities Account and Officials Account - ENCLOSURES 4A, 4B, 4C, 4D, 4E, 4F, 4G and 4H

Mr. McWreath commended the following teachers for being recognized as Trinity Area School District Teachers of the Year: Christine Peterson, Elementary schools; Mark Davis, Middle School; and Susan Bender, High School.

Superintendent's Report

- A. Second reading of revised Policy 624 - Capital Reserve Account – ENCLOSURE 5A
- B. First reading of revised Policy 706 - Property Records –ENCLOSURE 5B
- C. Policy 620 – Maintenance of Fund Balance - ENCLOSURE 5C
- D. Adoption of IU Policies and procedures - ENCLOSURE 5D
- E. AR 702.1 - Sponsorships - ENCLOSURE 5E
- F. Guidance Counseling Program, Middle High Forum, Full-Day Kindergarten Program – ENCLOSURE 5F

Assistant Superintendent's Report

- A. Recognitions:
  - PA Governor's School attendees: Kristina Belski, Chelsea Fahy, Mark Higgins, Josh Hunsberger, Holly Mahoney, Alex Pruce
  - Ambassador for Respect: Bree Bolton
- B. After school program update
- C. Elementary Room schedules – ENCLOSURE 6A

1. Motion by Mr. Keisling, seconded by Mr. Chambers to request the administration to investigate the

possibility of moving students from Trinity West to Trinity North, with the emphasis on Kindergarten students, to free a classroom at Trinity West for the autistic support class.

Motion carried: 7 ayes; 2 nays (Puglisi, Fetcko)

- D. Enrollment and staffing at the middle school – ENCLOSURE 6B
- E. Enrollment and staffing at the elementary schools – ENCLOSURE 6C

2. Motion by Mr. Chambers, seconded by Mrs. Fetcko to request the administration to report on the possible impact per elementary building should additional teachers need to be hired.

Motion carried unanimously.

### Business Manager's Report

- A. Payment of real estate taxes using a credit card – ENCLOSURE 7A

3. Motion by Mr. Bodnovich, seconded by Mr. Keisling to award the payment of real estate taxes using a credit card to Community Bank.

On a roll call vote, motion failed: 6 nays (Chambers, Fetcko, Knapp, McWreath, Miller, Puglisi); 3 ayes (Clemens, Keisling, Bodnovich)

4. Motion by Mr. Chambers, seconded by Mr. Miller to award the payment of real estate taxes using a credit card to Washington Federal Savings Bank.

On a roll call vote, motion carried: 6 ayes (Fetcko, Knapp, McWreath, Miller, Puglisi, Chambers); 3 nays Clemens, Keisling, Bodnovich

- B. Supportive Documents and General Fund Budget for 2008-09 – ENCLOSURE 7B

- C. Refinancing of bond issue – ENCLOSURE 7C

5. Motion by Mr. Chambers, seconded by Mr. Bodnovich to award the bid for renovation at the high school to MacBracey Corp. in the amount of \$317,700 – ENCLOSURE 7D

On a roll call vote, motion carried unanimously.

- D. Debt reduction plan – ENCLOSURE 7E
- E. Blue Cross/Blue Shield rates – ENCLOSURE 7F
- F. General Liability, Errors and Omissions Workers Compensation and School Police – ENCLOSURE 7G
- H. IRS 403B regulations
- I. Authorize the business manager to make necessary budget transfers following June 30, 2008 closing and provide a list of these transfers at a subsequent board meeting.
- J. Contracts: PSEA Health and Welfare/Vision, doctors, pest control, waste removal, fire alarm and fire extinguisher maintenance, strength and cardiovascular equipment maintenance – ENCLOSURE 7H
- K. General liability insurance coverage – ENCLOSURE 7I
- L. Supply bids – ENCLOSURE 7J

### Administrators/Supervisors' Reports

#### Director of Facilities

Mr. Kuzman reported on horizontal gas well drilling, the surplus sale which will be held at the Middle School on June 23, and 24, his meeting with HHS DR Architects and the bar code inventory system.

6. Motion by Mr. McWreath, seconded by Mr. Chambers to refer the subject of horizontal gas well drilling to the Building and Grounds Committee.  
Motion carried unanimously.

#### Food Service Director

Mr. Sabol reported on vending machine and Coke contracts as well as a point of sale program and biometrics.

7. Motion by Mr. McWreath, seconded by Mr. Knapp to refer the point of sale program to the Finance Committee.  
Motion carried unanimously.

#### Director of Safety and Security

Mr. Harshman reported on the five year discipline history – ENCLOSURE 8B

8. Motion by Mr. Chambers, seconded by Mr. Clemens to refer the possible purchase of cameras to be placed in the Middle School and Elementary schools to the Building and Grounds Committee.  
Motion carried unanimously.

#### Director of Athletics/Activities

Mr. Dalton reported on the Wellness Program for middle school students as well as Family Swim Night, the Learn to Swim program and the Middle School weight training program.

#### Director of Special Education

Dr. Wolosky reported on her plan to continue to analyze the inclusive model at the middle school vs. high school for next year.

#### Director of Technology

Mr. Digon reported on technology skill training for staff members.

Mrs. Weaver discussed the professional and non-professional position descriptions developed by Dr. Wolosky, Mr. Shargots, Mr. Webb and herself – ENCLOSURES 8C and 8D

#### Personnel Committee Report

Mr. Keisling reported that the Personnel Committee met regarding teacher observations, improvement plans and hiring policies.

#### Buildings and Grounds Committee

Mr. Miller scheduled the next meeting of the committee for Wednesday, June 11 at 9:00 a.m.

#### Solicitor's Report

None

#### President's Report

Mr. McWreath reported on the meeting with Amwell Township Water Authority, indicating his and Mr. Chambers appointment to their board has not yet been approved.

9. Motion by Mr. McWreath, seconded by Mrs. Fetcko to accept a stone marker as a gift from the Class of 2008.  
Motion carried unanimously.

Mr. McWreath encouraged the board members to attend the end of year celebration for all staff members to

be held Friday, June 6 in the high school auditorium

### Old Business

Mr. Puglisi reported that the construction of the cell tower near the middle school could not be built because the property is zoned residential.

10. Motion by Mr. Keisling, seconded by Mr. Chambers to direct the middle school principal to use each student's reading level for placement.

After discussion, second was withdrawn and no action was taken on this item.

### New Business

11. Motion by Mr. Bodnovich, seconded by Mr. Keisling for the Education Committee to consider instituting the following for the 2008-09 school year: take from the General Fund \$1.2 million to set up a special fund for middle school and elementary schools; College Board prep course; Directed Study program; in-school tutoring program; teacher release from non-teaching duties and educational audit.

Motion carried unanimous.

12. Motion by Mr. Bodnovich, seconded by Mr. Chambers to modify Policy 904 to reduce the age for free admission to district events to from 65 to 55. – ENCLOSURE 11A

Motion carried unanimously.

Mr. Bodnovich questioned why students' backpacks are not part of searches by drug dogs. Mr. Brungo responded to the question.

### Public Comment

Kim Mollish, South Strabane Township; Kim Barale, Amwell township; Dave Mollish, South Strabane Township; and Bill Chisolm, North Franklin Township spoke concerning the possible movement of the Intermediate Unit autistic support classroom from Trinity West to Trinity North.

Emil Stanish, Canton Township, questioned which Canton Township neighborhoods may be affected should students be transferred from Trinity West to Trinity North.

Brian Dunst, South Strabane Township, addressed the Board concerning the issue of the salary of the interim boys varsity soccer coach.

### Adjournment

14. Motion by Mr. Knapp, seconded by Mr. Clemens to adjourn the meeting at 10:33 p.m.

Motion carried unanimously.

The Board met in an executive session to discuss personnel and negotiations with no action to follow.

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James R. Shargots, Secretary  
Trinity Area Board of Directors

