

TRINITY AREA SCHOOL DISTRICT
Minutes of the Planning Meeting
April 1, 2010
Board Room – Trinity High School

The meeting was called to order at 6:35 pm by President Thomas Bodnovich, followed by the pledge of allegiance and roll call.

Board members present: Thomas Bodnovich, Henry Clemens (arrived at 7:35 p.m), Sandra Clutter, Scott Day, Colleen Interval, John Keisling, Dennis McWreath and Tamara Salvatori

Absent: James Knapp

Others present: James R. Dick, Acting Superintendent, Yvonne Weaver, Assistant Superintendent; James Shargots, Director of Fiscal Services/Board Secretary; Dennis Makel, Solicitor and Judy Walz, recording secretary.

Motion by Mr. McWreath, a seconded by Mr. Keisling to add the following motions to the agenda for action: the resignation of Bonnie Barlow, Bookkeeper/Payroll Clerk; approval of the job description for the Copy Center Specialist position and the employment of James R. Dick as a consultant.

Motion carried: 7 ayes; 0 nays

Minutes

- A. Motion to approve the minutes of the March planning, regular, Finance Committee, Education Committee and Transportation, Building and Grounds Committee meetings as presented – ENCLOSURES 2A

Hearing of Citizens on agenda items

Jeff Kramer presented the district with a \$10,000 check on behalf of Range Resources for high school parking lot improvements, as negotiated with the Board. Mr. Bodnovich thanked Mr. Kramer and Range Resources for their support of the school district.

Maria Piatt, South Strabane Township, questioned the availability of policies that are under review for revision. Discussion was held on possible ways to make these policies available to the community.

Penny Caleffe, Canton Township, discussed the possibility of including more information on the agenda to indicate what changes were being discussed.

Superintendent's Report – Mr. James R. Dick, Acting Superintendent

Mr. Dick thanked the board for the opportunity to work for the district, particularly Mr. Keisling for contacting him regarding the position. He also thanked the administration, staff and parents for welcoming him. He also noted the support he received from Mr. Makel.

Mr. Dick reported that Mrs. Angert will be present at the April 15 meeting to report on the status of district newsletter and Mr. Dalton would be present to discuss the schedule for the high school field and the report on winter sports. He also invited all board members and any interested community member to tour the PAES lab prior to the April 15 meeting.

He recommended that the board wait to discuss any revisions to policy 404 – Employment of Professional Employees with the new superintendent.

Mr. Dick announced that the Finance Committee budget workshop originally scheduled for April 8 will be held for general purposes and a meeting has been scheduled for April 12 to review the budget. The meetings will be held at 4:00 p.m. in the Board Room.

Assistant Superintendent's Report – Mrs. Yvonne B. Weaver

Recognitions for High School and Middle School Students of the Month for March will be held at the April 15 meeting. Student Representatives Ben Brownlee and Evan Chambers (alternate) will report.

Mrs. Weaver reported on the schedule for the Teen Outreach fifth grade program and discussed the Inside Out program for third grade which will replace Red Flag/Green Flag.

Business Manager/ Board Secretary's Report – Mr. James Shargots

Mr. Tom Kinney, HT Capital Markets discussed the SWAP.

Mr. Shargots presented the proposed 2010-11 Budget. He also indicated that he would be soliciting bid proposals for banking services and auditors for 2010-11. He noted that the agreements with Range Resources and ComDoc had been finalized.

Board and Representatives Reports

A. Finance

F-36-10 Motion to Approve the Treasurer's Report for February, 2010, as submitted – ENCLOSURE 7A *(to be distributed)*

F37-10 Motion to approve the General Fund bills in the amount \$1,488,708.41 and payments from the Capital Reserve Account in the amount of \$8,581.79 as submitted – ENCLOSURES 7B

F-38-10 Motion to approve the Cafeteria bills as submitted – ENCLOSURE 7C

F-39-10 Motion to approve the Middle School Activities Account, High School Activities Account, Extra Curricular Account Report by the respective principals be accepted for February 2010 – ENCLOSURES 7D, 7E and 7F

F-40-10 Motion to approve the resolution urging legislative action on school employee pension reform – ENCLOSURE 7G

F-41-10 Motion to approve Software Maintenance Agreement between ProSoft Technologies, Inc. and Trinity Area School District – ENCLOSURE 7H

B. Personnel/Athletics

P-49-10 Motion by Mr. Keisling, seconded by Mr. Bodnovich to approve the resignation of Bonnie Barlow, Bookkeeper/Payroll Clerk, effective March 9, 2010
On a roll call vote, motion carried: 8 ayes (Clutter, Day, Interval, Keisling, McWreath, Salvatori, Bodnovich, Clemens); 0 nays

P-50-10 Motion by Mr. Keisling, seconded by Mr. Day to approve the job description for Copy Center Specialist position – ENCLOSURE 7I
On a roll call vote, motion carried: 8 ayes(Day, Interval, Keisling, McWreath, Salvatori, Bodnovich, Clemens, Clutter); 0 nays

P-51-10 Motion by Mr. Keisling, seconded by Mr. Clemens to employ James Dick as a consultant at the superintendent’s discretion for a period not to exceed four (4) days at a daily rate of \$350 and expenses not to exceed a per diem of \$100
On a roll call vote, motion carried: 5 ayes (Interval, Keisling, Salvatori, Clemens, Day); 2 nays (Bodnovich, Clutter); 1 abstention: (McWreath)

Mr. Dick declined.

P-52-10 Motion to approve _____ as a substitute custodian effective April 19, 2010

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P-54-10 Motion to approve the resignation of _____, custodian, for retirement purposes, effective June 4, 2010

P-55-10 Motion to approve days without pay for _____, cafeteria worker, April 8 through 16, 2010

P-56-10 Motion to approve the Department Representatives as follows:

Elementary Social Studies – -----

Elementary Language Arts- -----

Elementary Math -----

Elementary Science- -----

District Technology Education- -----

District Physical Education- -----

P-57-10 Motion to approve the resignation of _____, JV Assistant Football Coach effective March 18, 2010

P-58-10 Motion to approve _____ as a substitute special service aide, effective April 19, 2010

P-59-10 Motion to approve Kelly Secreti as a Kitchen Leader, elementary cafeteria, effective the 2010-11 school year

P-60-10 Motion to approve Lisa Songer as a Kitchen Leader, elementary cafeteria, effective the 2010-11 school year

P-61-10 Motion to approve the resignation of _____, special service

aide, for retirement purposes effective June 15, 2010

C. Education

E-6-10 Motion to approve the textbook adoption for elementary reading and secondary foreign language

E-7-10 Motion to approve a proposal for a pilot summer reading program

Mr. Keisling requested that the administration consult Huntington Learning Center.

D. Transportation, Building & Grounds

TBG-4-10 Motion to allow administration to solicit bids for outside doors at the middle school and cafeteria doors at the high school. Specs to be developed by V.E.B.H. Architects and Engineers.

Mr. Keisling and Mr. Clemens discussed the need for handicap ramps at the middle school near the main office and behind the building.

TBG-5-10 Motion to allow administration to solicit bids for repair of roadway and sidewalk at the middle school. Specs to be developed by Morris Knowles Engineering.

TBG-6-10 Motion to have administration procure quotes for handicap stair-lift at middle school

TBG-7-10 Motion to approve purchase of Simplex Grinnell fire alarm replacement system for North Elementary at a cost not to exceed \$14,950. – ENCLOSURE 7J

TBG-8-10 Motion to approve appraisal for possible sale of Laboratory School

The following items were tabled:

TBG-9-10 Motion to approve repairs to the lower lot at the high school

TBG-10-10 Motion to approve paving lots at the middle school

TBG-11-10 Motion to approve card swipes for all schools

TBG-12-10 Motion to approve elementary roofs warranty

TBG-13-10 Motion to approve evaluation forms for custodians

E. Policies

Po-12-10 Motion to approve the second reading of policy 610 – Purchases Subject to Bid – ENCLOSURES 7K

Po-13-10 Motion to approve the second reading of revised policy 913 – Relations with Special Interest Groups – ENCLOSURES 7K

Po-14-10 Motion to approve the second reading of revised policy 215.1 – Subject Acceleration – ENCLOSURES 7K

Po-15-10 Motion to approve the first reading of new policy 123.1 – Hiring of Athletic Coaches/Directors/Supervisors – ENCLOSURES 7K (revised)

Po-16-10 Motion to approve the first reading of new policy 123.2 – Sponsorship and Evaluations of Athletic Programs – ENCLOSURES 7K

Po-17-10 Motion to approve the first reading of new policy 123.3 – Sportsmanship – ENCLOSURES 7K

Po-18-10 Motion to approve the first reading of revised policies 303.1, 403.1 and 503.1 – Nepotism – ENCLOSURES 7K

Po-19-10 Motion to approve the first reading of revised policies 314, 414 and 514 – Physical Examination – ENCLOSURES 7K

The following item was tabled:

Po-20-10 Motion to approve the first reading of revised policies 331, 431 and 531 – Job Related Expenses – ENCLOSURES 7K

F. Western Area Career & Technical Center – *Mr. Knapp*

G. North Franklin Business & Recreation Authority – *Mr. Day*

Mr. Day reported that a letter would be sent to the LERTA board regarding school board representation.

H. Citizens Library – *Mrs. Salvatori*

Mrs. Salvatori indicated that the library is accepting books for their book sale to be held April 17.

I. PSBA Liaison – *Mrs. Salvatori*

Mrs. Salvatori noted that the school board would be adopting a resolution urging legislative action on school employee pension reform at the April 15 meeting.

Solicitor's Report

No report

President's Report

Mr. Bodnovich reported that an executive session was held this evening at 5:30 p.m. to discuss personnel.

Hearing of Citizens on non-agenda items

None

Motion by Mr. Day, seconded by Mrs. Interval to adjourn the meeting at 8:30 p.m.

Motion carried unanimously.

James R. Shargots, Secretary
Trinity Area School District Board