

TRINITY AREA SCHOOL DISTRICT  
Board of Education  
Minutes of the Planning Meeting  
June 2, 2011  
High School Auditorium

The meeting was called to order at 6:30 p.m. by President, Sandra Clutter, followed by the pledge of allegiance and roll call.

Board members present: Sandra Clutter, Scott Day, Ronald Harton, Colleen Interval John Keisling, James Knapp and Dennis McWreath

Absent: Yvonne Beverina Weaver, Assistant Superintendent, Henry Clemens and Tamara Salvatori

Others present: Paul T. Kasunich, Superintendent; James Shargots, Director of Fiscal Services/Board Secretary; Dennis Makel, Solicitor; and Judy Walz, recording secretary.

Approval of the Minutes of the May 5 and 26, 2011 meetings – *June 23, 2011 meeting*

1. Motion by Mr. McWreath, seconded by Mrs. Interval to make items 4.14, 4.16, 5.2, 5.3, 5.4, 5.8, 5.10, 5.11 voting items and add item 5.14, the employment of Shawn Gray to the agenda  
Motion carried unanimously.

2. Motion by Mr. McWreath, seconded by Mr. Harton to reschedule the June 16 meeting to June 23, 2011  
Motion carried unanimously.

## **RECOGNITIONS**

The Board congratulated Ben Jagger, Michael Letham and Brian D’Orazio for their participation in the Pittsburgh Symphony Orchestra’s Side by Side Program.

They also extended congratulations to Benjamin Artuso, Linnea Asplin, Michell Biksey, Santana Bulgarelli, Karlee Curry, Abigail Dessart, Abigail Faust, Cole Filer, Sephanie Gabriel, Benjamin Hill, Kaci Hott, Harrison Huang, Kelsey Reese, Jacob Richmond, Casey Shaw and Cameron White, sixth grade gifted students for their participation in the Thinking Cap Quiz Bowl America Answers, an online contest of knowledge and speed. The students placed 4 out of 118 teams representing 37 states and answering 98 of the 100 questions correctly. Their teacher is Mrs. Denise Cummins.

## **HEARING OF CITIZENS**

There were no citizens wishing to address the Board.

## **FINANCE COMMITTEE – Scott Day, Chairperson**

4.1 Approval will be recommended for the Treasurer’s Report at the voting meeting

3. Motion by Mrs. Interval, seconded by Mrs. Clutter to approve payment of the General Fund Bills in the amount of \$795,902.86 (Item 4.2)  
On a roll call vote, motion carried: 5 ayes (Day, Harton, Interval, Keisling, Clutter); 2 nays (Knapp, McWreath)
  
4. Motion by Mrs. Interval, seconded by Mrs. Clutter to approve payment of the cafeteria bills as submitted (Item 4.3)  
Motion carried unanimously.
  
- 4.4 Approval will be recommended for the Middle School, High School and Extra Curricular Accounts at the voting meeting
  
- 4.5 Approval will be recommended to award IU bids at the voting meeting
  
- 4.6 Approval will be recommended for the Leader Software Agreement (IEP Writer) at the voting meeting
  
- 4.7 Approval will be recommended to adopt the General Fund Budget for the 2011-2012 year and the Homestead Exclusion Resolution at the voting meeting
  
- 4.8 Approval will be recommended for renewal of the General Liability, Errors and Omissions, Workers Compensation and School Police Insurance at the voting meeting.
  
- 4.9 Approval will be recommended to authorize the Business Manager to make the necessary budget transfers following the June 30, 2011 closing and provide a list of those transfers at a subsequent meeting.
  
- 4.10 Approval will be recommended for a one year extension to the facilities agreement between the community College of Allegheny County and Trinity Area School District at the voting meeting.
  
- 4.11 Approval will be recommended for the PEL Industries Agreement at the voting meeting.
  
- 4.12 Approval will be recommended for the agreement with Eric Ryan
  
- 4.13 Approval will be recommended to discontinue the use of credit cards for payment of Real Estate taxes effective July 1, 2011
  
5. Motion by Mrs. Clutter, seconded by Mrs. Interval to approve the submission of local, State, Federal and e-rate applications for the 2011-2012 school year. (Item 4.14)  
Motion carried unanimously.
  
- Approval to remit payment to J.B. Mechanical for services related to HVAC at Trinity Hall in the amount of \$64,842, was tabled for further review by the solicitor (Item 4.15)
  
6. Motion by Mrs. Clutter, seconded by Mr. Harton to approve payment of the General Fund Bills in the amount of \$335,995.16 and payment from the Capital Reserve Account in the amount of \$44,203.11 (Item 4.16)

On a roll call vote, motion carried: 6 ayes (Harton, Interval, Keisling, Knapp, Clutter, Day); 1 nay (McWreath)

**PERSONNEL/ATHLETICS COMMITTEE – Scott Day, Chairperson**

5.1 Approval will be recommended to grant tenure to the following teachers at the conclusion of the 2010-2011 school year: Jeff O’Dette, Josh Baringer, Erica Hughes, Melissa Opalanko, Jennifer Carioli, Amber Muschik, Michele Orchowski, Jennifer Paluda, Karen Drexler, Melinda McClintock Biagini, Stepanie Miller Domachowski, Haden Watson, Lidsay Fittro, Julie McGarrity, Jennifer Yim, Kelly Plivic, Melissa Santoro, Pamela Daetwyler, Emily Pitzer, Abby Tarr and Jessica Wachter

7. Motion by Mr. McWreath, seconded by Mr. Harton to approve the following personnel items:

5.2 The resignation of Irene E. Batove, Secretary, for retirement purposes effective June 15, 2011. Mr. McWreath requested that the minutes reflect that the resignation was accepted with regret.

5.3 The resignation of JoAnne Whitehead, cafeteria employee, effective June 7, 2011

5.4 The resignation of Amber Muschick as the Assistant Varsity Girls Volleyball Coach, effective June 17, 2011

5.8. The approval of an unpaid medical leave for employee J.O. effective May 25, 2011, not to exceed one year

Motion carried unanimously.

5.5 Approval will be recommended for Bernadette Santsprey as a substitute custodian at the voting meeting.

5.6 Approval will be recommended for Sandra Mader as a substitute custodian at the voting meeting.

5.7 Approval will be recommended for Heidi Filer as a substitute special service aide at the voting meeting

5.9 Approval will be recommended to approve a Family Medical Leave on an intermittent basis for employee L.E effective August 23, 2011, not to exceed one year, at the voting meeting.

8. Motion by Mrs. Interval, seconded by Mr. Harton to increase the secretarial position in the Technology Department from 207 days to 260 days (Item 5.10)

Motion carried unanimously.

9. Motion by Mrs. Clutter, seconded by Mr. Keisling to execute a Request for Proposals for Food Service management services for the 2011-2012 school year. (Item 5.11)

On a roll call vote, motion carried: 5 ayes (Keisling, McWreath, Clutter, Day, Harton); 2 nays (Interval, Knapp)

5.12 Approval will be recommended to accept the Act 93 evaluations for the 2010-2011 school year at the voting meeting.

5.13 Approval will be recommended to accept the Superintendent's evaluation for the 2010-2011 school year at the voting meeting.

10. Motion by Mr. McWreath, seconded by Mr. Knapp to accept the employment of Shawn E. Gray as JV Assistant Softball coach, effective the first day of softball season at the first year, step one salary of \$1500

Motion carried unanimously.

### **EDUCATION COMMITTEE – Dennis McWreath, Chairperson**

6.1 Approval will be recommended to contract with the Western Pennsylvania Educational Leadership initiative through the University of Pittsburgh for the 2011-2012 school year at the voting meeting

6.2 Approval will be recommended to contract with Keystone Educational Consulting Group for the 2011-2012 school year; the contract is not to exceed \$33,000 at the voting meeting

6.3 Approval will be recommended to contract with Keystone Educational Consulting Group to perform a special education audit; the contract is not to exceed \$12,000 at the voting meeting.

Denise Manganello, Seneca Valley School District, gave a presentation regarding the proposed contract between Trinity Area and Seneca Valley to provide in-house cyber services to students for the 2011-2012 school year. (Item 6.4)

6.5 Informational item: Class Tally Report

6.6 Informational item: District comparison of nurse ratio to building

### **TRANSPORTATION/BUILDING & GROUNDS – Henry Clemens, Chairperson**

7.1 Approval will be recommended for the agreement with Waste Management for refuse pickup at the voting meeting

7.2 Approval will be recommended for the H & H Water Agreement at the voting meeting

7.3 Approval will be recommended for the agreement with Tobey Karg Services for HVAC unit maintenance

7.4 Approval will be recommended for the Orkin pest control agreement

7.5 Approval will be recommended for the Simplex Grinnell Fire Alarm agreement

7.6 Approval will be recommended for the Schindler Elevator Agreement

7.7 Approval will be recommended for the B & R Pools water testing agreement

7.8 Approval will be recommended to increase student parking fees from \$15 to \$30 per year

Mrs. Clutter gave a presentation on possible upgrades to the rifle range at the Middle School (Item 7.9)

7.10 Approval will be recommended for a contract for a transportation software program at the voting meeting.

**POLICY COMMITTEE – Colleen Interval, Chairperson**

8.1 Approval will be recommended for the first reading of revised policies 314, 414 and 514-Physical Examinations at the voting meeting

**WESTERN AREA CAREER & TECHNICAL CENTER – James Knapp, Representative**

Mr. Knapp reported that fifteen students had graduated from WACTC this year.

**NORTH FRANKLIN BUSINESS & RECREATION AUTHORITY – Scott Day and Colleen Interval, Representatives**

No report.

**CITIZENS LIBRARY – Tina Hilk, Representative**

No report.

**PSBA LIAISON – Scott Day, Representative**

No report.

**ADDITIONAL BUSINESS**

Dr. Kasunich reported that the following committee meetings are scheduled:

- Education, Jun 8 at 10 a.m.
- Finance, June 14 at 4 p.m.
- Policy, June 14 at 5 p.m.
- Transportation, Building & Grounds, June 29 at 10 a.m.

He also noted that an executive session was held this evening at 5:00 p.m. for personnel purposes and that the next Board meeting is scheduled for 6:30 p.m. June 23 in the high school auditorium.

11. Motion by Mr. Knapp, seconded by Mr. McWreath to adjourn the meeting at 7:43 p.m.  
Motion carried unanimously.

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James R. Shargots, Secretary  
Trinity Area School District Board of Education