

TRINITY AREA SCHOOL DISTRICT  
Board of Education  
Minutes of the Voting Meeting  
January 19, 2012  
Trinity High School Auditorium

The meeting was called to order at 6:30 p.m. by President Scott Day, followed by the pledge of allegiance and roll call.

Board members present: Penny Caleffe, Henry Clemens, Sandra Clutter, Scott Day, Jenene Hupp, Colleen Interval, Jennifer Morgan and Tamara Salvatori

Others present: Paul T. Kasunich, Superintendent; Michael P. Lucas, Assistant Superintendent; James Shargots, Director of Fiscal Services/Board Secretary; Dennis Makel, Solicitor and Judy Walz, recording secretary

1. Motion by Mrs. Salvatori, seconded by Mrs. Interval to add the appointment of a board member to fill the seat vacated by Mr. Keisling to the agenda.

Motion carried unanimously.

Mr. Day congratulated the administrators and staff of Trinity Middle School for being recognized as a 2012 Don Eichhorn Schools to Watch. He noted that the middle school staff would be recognized at the February 2 meeting. He also reported that a schedule of committee meetings will be posted on the district website next week.

2. Motion by Mrs. Clutter, seconded by Mrs. Salvatori, to approve the minutes of the December 8, 2011 Reorganization and Regular meetings.

Motion carried unanimously.

## **RECOGNITIONS**

Dr. Lucas recognized the following Students of the Month on behalf of the board:

High School – Chris Hapchuk, November; Katie Dunst, December

Middle School – Matthew Parrish, November; Delaney Elling, December

## **HEARING OF CITIZENS**

None

## **FINANCE COMMITTEE**

Mr. Jay West, Food Service Manager, gave the monthly manager's report for December.

3. Motion by Mrs. Clutter, seconded by Mrs. Hupp to appoint Shawn Mulac to fill the vacancy left by Mr. Keisling.

On a roll call vote, motion carried: 5 ayes (Hupp, Interval, Clemens, Clutter, Day); 3 nays (Morgan, Salvatori, Caleffe)

4. Motion by Mrs. Salvatori, seconded by Mrs. Clutter, to approve the Treasurer's Report for November.
- Motion carried unanimously.

5. Motion by Mrs. Salvatori, seconded by Mrs. Clutter to approve payment of the General Fund Bills in the amount of \$538,475.64 and from the Extra Curricular Account in the amount of \$1,373.50

Motion carried unanimously.

6. Motion by Mrs. Salvatori, seconded by Mr. Clemens to approve payment of cafeteria bills as submitted.  
Motion carried unanimously.

7. Motion by Mrs. Clutter, seconded by Mrs. Caleffe, to approve the Middle School, High School Activities Accounts and the Extra Curricular Account reports as submitted.  
Motion carried unanimously.

8. Motion by Mrs. Salvatori, seconded by Mrs. Clutter, to approve the Earned Income Tax and Local Services Tax Audit Reports for Canton, North Franklin and South Strabane Townships for the year 2010 as prepared by Schneider Downs, CPA's  
Motion carried unanimously.

9. Motion by Mrs. Clutter, seconded by Mrs. Interval, to approve the Mercantile Tax Audit Reports for Canton, North Franklin and South Strabane Townships for the year 2010 as prepared by J.H. Williams and Company, CPA's  
Motion carried unanimously.

10. Motion by Mrs. Caleffe, seconded by Mr. Clemens, to approve the Classroom Lease Agreement for 2011-12 between the Intermediate Unit and the school district.  
Motion carried unanimously.

#### **PERSONNEL/ATHLETICS COMMITTEE**

11. Motion by Mr. Day, seconded by Mrs. Interval, to approve the contract with Aesop to provide automated substitute placement and absence management effective February 1, 2012, with the initial set up and training fee of \$6,750 at a monthly cost of approximately \$865 and annual estimated cost of \$8,655 for the 2012-2013 school year.  
Motion carried unanimously.

12. Motion by Mrs. Salvatori, seconded by Mrs. Interval, to approve the following leaves of absence:

- Revision to the family medical leave for employee J.C. from a 12 week FMLA to an unpaid Child Rearing Leave through the end of the third nine weeks, upon exhaustion of sick days
- A one year sabbatical leave for the restoration of health for employee M.L. effective second semester of the 2011-2012 year through the end of the first semester of the 2012-2013 school year
- A family medical leave for employee S.S. effective approximately March 30, 2012, not to exceed 12 weeks.

Motion carried unanimously.

13. Motion by Mrs. Salvatori, seconded by Mrs. Caleffe, to accept the resignations of the following employees:

- Linda Hartley, custodian, for retirement purposes, effective January 13, 2012
- Ashlee Grandstrand as Head Middle School Softball Coach, effective December 28, 2011
- Ryan Daloia as the Varsity Assistant Baseball Coach, effective December 28, 2011

Motion carried unanimously.

14. Motion by Mrs. Salvatori, seconded by Mrs. Caleffe to approve the following substitute employees:

- Kerri Ballina Bauer, substitute guidance counselor, effective January 3, 2012
- Katherine Miller, Bobbie Belleville and Wilfred Henry as substitute teachers, effective January 20, 2012
- Jeff Ealy, substitute van driver; Robin Rogers, substitute cafeteria employee; Irene Batove, substitute clerical employee and Bill Spencer, substitute nurse, effective January 20, 2012

Motion carried unanimously.

15. Motion by Mrs. Salvatori, seconded by Mr. Day to approve Scott Moll, effective October 3, 2011 and Susanne Babko, effective January 11, 2012, as long-term substitutes at the daily rate of \$125

Motion carried unanimously.

16. Motion by Mrs. Caleffe, seconded by Mr. Clemens, to award Jessica Wachter the position of Reading Specialist, effective January 3, 2012

On a roll call vote, motion carried: 6 ayes (Interval, Morgan, Salvatori, Caleffe, Clutter, Hupp); 2 nays (Clemens, Day)

17. Motion by Mrs. Salvatori, seconded by Mrs. Hupp, to employ Craig Uram as an elementary teacher, effective January 3, 2012 at the first step bachelor's salary, prorated for the 2011-2012 school year.

Motion carried unanimously.

18. Motion by Mrs Salvatori, seconded by Mr. Clemens, to approve to contract with Dr. Amy McTighe as the Special Education Lead Support Teacher for the period January 23, 2012 through June 22, 2012 at a salary of \$30,000 with no healthcare benefits provided.

On a roll call vote, motion carried: 6 ayes (Morgan, Salvatori, Clutter, Day, Hupp, Interval); 2 nays (Caleffe, Clemens)

19. Motion by Mrs. Caleffe, seconded by Mr. Clemens, to approve Ryan Daloia as the Head Middle School Softball Coach at the max step salary of \$4500 and Ashlee Grandstrand as the Assistant Middle School Softball Coach at the third step salary of \$2000.

Motion carried unanimously.

## **EDUCATION COMMITTEE**

## **TRANSPORTATION/BUILDING & GROUNDS**

## **POLICY COMMITTEE**

## **WESTERN AREA CAREER & TECHNICAL CENTER**

Mrs. Caleffe was appointed as the representative and Mrs. Salvatori the alternate representative to WACTC. Both are three year terms.

## **NORTH FRANKLIN BUSINESS & RECREATION AUTHORITY – Scott Day and Henry Clemens, Representatives**

No report.

**CITIZENS LIBRARY – Tina Hilk, Representative**  
No Report

**PSBA LIAISON**  
No report.

**ADDITIONAL BUSINESS**

Mr. Day noted that the next meeting of the Board is scheduled for February 2, 2012 at 6:30 p.m. in the high school auditorium.

20. Motion by Mrs. Salvatori, seconded by Mrs. Clutter to adjourn the meeting at 7:05 p.m.  
Motion carried unanimously.

---

James R. Shargots, Secretary  
Trinity Area School District Board of Education

jcw January 19, 2012 - voting 1/20/2012

Trinity Area School District Board of Education  
Minutes Regular Meeting  
January 19, 2012