

TRINITY AREA SCHOOL DISTRICT  
Board of Education  
Minutes of the Planning Meeting  
November 9, 2011  
High School Auditorium

The meeting was called to order at 6:30 p.m. by President, Sandra Clutter, followed by the pledge of allegiance and roll call.

Board members present: Henry Clemens (arrived at 7:06 p.m.), Sandra Clutter, Scott Day, Ronald Harton, Colleen Interval, John Keisling, James Knapp, Dennis McWreath and Tamara Salvatori

Others present: Paul T. Kasunich, Superintendent, Michael P. Lucas, Assistant Superintendent, James Shargots, Director of Fiscal Services/Board Secretary; Dennis Makel, Solicitor; and Judy Walz, recording secretary.

Mrs. Clutter accepted a \$10,000 grant from Mr. James Winkelvoss, Vice President/Marketing Manager for Washington Financial Bank. The grant is made possible by the Washington County Community Foundation's Educational Improvement Organization Fund and will be used for the district's Accelerated Reader Program.

Mrs. Clutter congratulated Mr. Clemens and Mr. Keisling for being re-elected to the school board, announced that new members of the board, Janene Hupp, Penny Caleffe and Jennifer Morgan, would be seated December 8. She also thanked Mr. Knapp and Mr. Harton for their service on the board.

Mr. McWreath presented a proposal to institute a reorganization plan on how board members are elected. He suggested that the board should be comprised of nine people regardless of their residential address within the district and suggested that the members be either elected at large or 2 from North Franklin/Amwell, 2 from South Strabane, 2 from Canton and 3 at large.

1.6 Minutes of the October 6 and 20 meeting (*November 17, 2011 meeting*)

## **RECOGNITIONS**

Students of the month for October will be recognized at the November 17 meeting.

The board congratulated teachers Malia Bennett and Sherry Knight on being awarded a \$5000 STEAM Grant for their Japanese Raku Pottery project. They also recognized the marching band for being named the 2011 Class AAA PIMBA Champions. The drum major team, Emily Drabeck, Kaylee McCrerey and David Fiem were in attendance representing the band. Also recognized by the board were van drivers Darlene Breese, Myra Hughes and Donald McWreath for their outstanding service.

## **HEARING OF CITIZENS**

John Plants, Amwell Township, discussed the pay to participate policy with regard to the budget and policy 122 – Extracurricular Activities.

Tara Finfrock, Canton Township, and Doreen Zimack, Canton Township, spoke in opposition to policy 122 as it pertains to eligibility requirements.

Frances Eates, North Franklin Township addressed the board with concerns regarding policy 122, as well as the distribution of materials at the elementary buildings.

**FINANCE COMMITTEE – Scott Day, Chairperson**

Mr. Jay West, Food Service Manager, gave the Food Service Department report for October. (Item 4.1)

4.2 Treasurer’s Report *(November 17, 2011 meeting)*

1. Motion by Mr. Keisling, seconded by Mrs. Clutter to approve payment of bills from the General Fund in the amount of \$743,381.24; from the Capital Reserve Account in the amount of \$892.97 and from the Extra Curricular Account in the amount of \$8,395.13 (Item 4.3)

Motion carried unanimously.

2. Motion by Mrs. Salvatori, seconded by Mr. Clemens, to approve payment of cafeteria bills as submitted (Item 4.4)

Motion carried unanimously.

4.5 Middle School and High School Activities Accounts and the Extra Curricular Account *(November 17, 2011 meeting)*

4.6 Approval of Metz Food Service as exclusive provider of food services for any functions at Trinity Area School District facilities *(November 17, 2011 meeting)*

4.7 A Budget Timeline for 2012-13 was provided for the Board.

**PERSONNEL/ATHLETICS COMMITTEE – Scott Day, Chairperson**

Dr. Kasunich indicated that an update on the Fall Sports was provided to the Board by Mr. Jones, Athletic Director (Item 5.1).

Mr. Clemens participated in the meeting from this point forward.

The following teachers were granted tenure effective November 2011: Melinda Rodriguez, Emily Fartini, Chelsey Miller and Diane Huffner (Item 5.2)

5.3 Approval of professional substitutes *(November 17, 2011 meeting)*

5.4 Approval of non-professional substitutes *(November 17, 2011 meeting)*

3. Motion by Mr. McWreath, seconded by Mr. Clemens to approve Donna Connell as a substitute special service aide, effective October 13, 2011.

Motion carried unanimously.

5.5 Approval of Family Medical Leaves *(November 17, 2011 meeting)*

5.6 Approval of Head Varsity Boys Swim Coach *(November 17, 2011 meeting)*

5.7 Approval of food service employee *(November 17, 2011 meeting)*

4. Motion by Mr. McWreath, seconded by Mr. Clemens to approve the employment of Heidi Filer as a special service aide, effective October 17, 2011

Motion carried unanimously.

5. Motion by Mrs. Salvatori, seconded by Mr. Keisling, to accept the resignation of the following: Tim Sloane, Boys Varsity Head Swim Coach, effective October 10, 2011; John O’Hara, special service aide, effective October 25, 2011; Stacy Koot, food service employee, effective November 10, 2011; and Kim Sanders, food service employee, for retirement purposes, effective November 11, 2011

Motion carried unanimously.

**EDUCATION COMMITTEE – Dennis McWreath, Chairperson**

Dr. James Longo, W & J Education Department, addressed the board regarding the possibility of a cooperative Master Teacher Program between the college and the school district.

6.2 2011-2012 Operation Plan (November 17, 2011 meeting)

Dr. Kasunich discussed the change in graduation requirements which will take effect 2013.

**TRANSPORTATION/BUILDING & GROUNDS – Henry Clemens, Chairperson**

7.1 Approval of the disposal of obsolete property (*November 17, 2011 meeting*)

**POLICY COMMITTEE – Colleen Interval, Chairperson**

8.1 Approval of revisions to policies 608 – Bank Accounts; 611 – Purchases Budgeted; and 706.1 – Disposal of Surplus and Obsolete Property (*November 17, 2011 meeting*)

8.2 Approval of new policy 611.1 – Property Donated by Booster Organizations (*November 17, 2011 meeting*)

6. Motion by Mr. Knapp, seconded by Mr. Clemens to suspend policy 122 – Extracurricular Activities, as it pertains to academic eligibility, with the understanding that the district will follow PIAA regulations regarding academic eligibility until the policy is revised.

On a roll call vote, motion carried: 6 ayes (Keisling, Knapp, McWreath, Salvatori, Clemens); 3 nays (Interval, Clutter, Day)

**WESTERN AREA CAREER & TECHNICAL CENTER – James Knapp, Representative**

No report

**NORTH FRANKLIN BUSINESS & RECREATION AUTHORITY – Scott Day and Henry Clemens, Representatives**

No report

**CITIZENS LIBRARY – Tina Hilk, Representative**

No Report

**PSBA LIAISON – Scott Day, Representative**

No report

**ADDITIONAL BUSINESS**

A meeting of the Transportation, Building and Grounds Committee is scheduled for November 30 at 10 in the Board Room. The next meeting of the Board will be held on November 17, 2011 at 6:30 p.m. in the high school auditorium

7. Motion by Mrs. Salvatori, seconded by Mr. Clemens to adjourn the meeting at 8:20 p.m.  
Motion carried unanimously.

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James R. Shargots, Secretary  
Trinity Area School District Board of Education