

TRINITY AREA SCHOOL DISTRICT
Board of Education
Minutes of the Planning Meeting
October 6, 2011
High School Auditorium

The meeting was called to order at 6:30 p.m. by President, Sandra Clutter, followed by the pledge of allegiance and roll call.

Board members present: Henry Clemens Sandra Clutter, Scott Day, Ronald Harton, John Keisling, Dennis McWreath and Tamara Salvatori

Absent: Colleen Interval and James Knapp

Others present: Paul T. Kasunich, Superintendent, Michael P. Lucas, Assistant Superintendent, James Shargots, Director of Fiscal Services/Board Secretary; Dennis Makel, Solicitor; and Judy Walz, recording secretary.

Mrs. Clutter presented Trinity Area's response to State Budget Cuts. She also noted an article in the Pittsburgh Post Gazette regarding pay to participate policies.

Mr. Keisling discussed the Board operating as a committee of the whole versus a committee system.

HEARING OF CITIZENS

Natalie McMillen, Amwell Township, commented on youth football's use of the Brownson House Field.

Matt Petrola, North Franklin Township, commented on youth football and equipment.

1.7 Minutes (*October 20, 2011 meeting*)

FINANCE COMMITTEE – Scott Day, Chairperson

4.1 Treasurer's Report (*October 20, 2011 meeting*)

1. Motion by Mr. Keisling, seconded by Mrs. Clutter to approve payment of bills from the General Fund in the amount of \$1,401,949.67; from the Capital Reserve Account in the amount of \$98,439.76 and from the Extra Curricular Account in the amount of \$8,085.29 (Item 4.2)

Motion carried unanimously.

2. Motion by Mrs. Salvatori, seconded by Mr. Clemens, to approve payment of cafeteria bills as submitted (Item 4.3)

Motion carried unanimously.

- 4.4 Middle School and High School Activities Accounts and the Extra Curricular Account (*October 20, 2011 meeting*)
- 4.5 Hess Corporation Agreement for Natural Gas (*October 20, 2011 meeting*)
- 4.6 Earned Income Tax Resolution (*October 20, 2011 meeting*)

PERSONNEL/ATHLETICS COMMITTEE – Scott Day, Chairperson

Dr. Kasunich indicated that the following teachers have been granted tenure effective October, 2011:

- Lindsay Bensenhoefer
- Allesandra Metzinger
- Julia O’Neal

- 5.2 Approval of substitute teachers (*October 20, 2011 meeting*)
- 5.3 Salary increases for non-bargaining unit employees (*October 20, 2011 meeting*)
- 5.4 Approval of Family Medical Leaves (*October 20, 2011 meeting*)
- 5.5 Employment of cafeteria monitor (*October 20, 2011 meeting*)

3. Motion by Mrs. Clutter, seconded by Mrs. Salvatori, to approve the employment of Stacy Koot and Donna Crosbie as part-time food service personnel, effective October 7, 2011. (Item 5.6)
Motion carried unanimously.

4. Motion by Mrs. Salvatori, seconded by Mrs. Clutter, to approve the resignation of William Higgins as Middle School Assistant Softball Coach, effective September 7, 2011. (Item 5.7)
Motion carried unanimously.

5. Motion by Mr. Harton, seconded by Mr. Keisling, to approve Bob Redlinger as a volunteer Varsity Assistant Football Coach effective the 2011-2012 season. (Item 5.8)
Motion carried unanimously.

6. Motion by Mrs. Salvatori, seconded by Mr. Clemens, to approve Susan Scherich and Patricia Franks as substitute special service aides, effective September 22, 2011. (Item 5.9)
Motion carried unanimously.

7. Motion by Mrs. Salvatori, seconded by Mr. Clemens, to approve Cynthia Bright and Donna Durig as substitute food service employees, effective September 26, 2011. (Item 5.10)
Motion carried unanimously.

Mr. Jay West, Food Service Director, gave his report on the food service department for September. Dr. Kasunich noted that focus group meetings will be scheduled. The focus groups will consist of teachers, parents and students.

EDUCATION COMMITTEE – Dennis McWreath, Chairperson

Mr. Joseph Orr, Assistant High School Principal, updated the board on the Seneca Valley Cyber program. He indicated that the program is going well with 24 students participating.

Dr. Kasunich noted that the Safe Schools Report for 2010-11 had been added to Board Docs for review by the board members.

TRANSPORTATION/BUILDING & GROUNDS – Henry Clemens, Chairperson

- 7.1 RFP for Energy Service Companies (*October 20, 2011 meeting*)

POLICY COMMITTEE – Colleen Interval, Chairperson

- 8.1 Administrative Regulation 707-4 – Approved Groups (*October 20, 2011 meeting*)
- 8.2 Revisions to policies 608 - Bank Accounts; 611- Purchases Budgeted and 706.1 - Disposal of Surplus and Obsolete Property (*October 20, 2011 meeting*)
- 8.3 Adoption of new policy 611.1 – Property Donated by Booster Organizations (*October 20, 2011 meeting*)

WESTERN AREA CAREER & TECHNICAL CENTER – James Knapp, Representative

Updated enrollment information attached.

NORTH FRANKLIN BUSINESS & RECREATION AUTHORITY – Scott Day and Henry Clemens, Representatives

Discussion was held regarding the lack of response from the authority concerning the district’s representatives.

CITIZENS LIBRARY – Tina Hilk, Representative

No Report

PSBA LIAISON – Scott Day, Representative

No report

ADDITIONAL BUSINESS

Dr. Kasunich noted that the following committee meetings are scheduled: Finance, October 11 at 4 p.m. and Transportation, Building & Grounds, October 16 at 10 a.m.

8. Motion by Mrs. Salvatori, seconded by Mr. Harton to adjourn the meeting at 7:34 p.m. Motion carried unanimously.

James R. Shargots, Secretary
Trinity Area School District Board of Education