

TRINITY AREA SCHOOL DISTRICT
Board of Education
Minutes of the Voting Meeting
May 16, 2013
High School Auditorium

The meeting was called to order at 6:30 p.m. by President, Scott Day, followed by the pledge of allegiance and roll call.

Board members present: Penny Caleffe; Sandra Clutter, Scott Day; Colleen Interval; Jennifer Morgan and Tamara Salvatori (participated via telephone)

Others present: Paul T. Kasunich, Superintendent; Michael P. Lucas, Assistant Superintendent; James Shargots, Director of Fiscal Services/Board Secretary; Chris Furman, Solicitor; and Judy Walz, recording secretary.

Absent: Henry Clemens and Jenene Hupp

Mr. Day announced that Mr. Mulac had submitted his resignation from the Board. He requested a motion to accept the resignation. Dr. Kasunich recommended that once his resignation was approved the vacancy be advertised to South Strabane residents interested in serving.

1. Motion by Mrs. Interval, seconded by Mrs. Morgan to accept the resignation of Shawn Mulac.
Motion carried: 5 ayes; 1 nay (Clutter)

Mr. Day announced that item 5.7 would be eliminated from the agenda. He also indicated that two summer employment opportunities in the Facilities Department would be advertised. The district would like to employ college students with preference being given to Trinity alumni.

2. Motion by Mrs. Interval, seconded by Mrs. Clutter to approve the minutes of the April 4 and 18, 2013 meetings.
Motion carried unanimously.

RECOGNITIONS

Sierra Kotchman was recognized as Middle School Student of the Month for March and Michelle Biksey, Middle School Student of the Month for April.

Dr. Lucas extended congratulations to eighth grade student Darius Hupp who was awarded Runner-Up in the 2013 Pittsburgh Pirates Jackie Robison Art, Essay and Poetry contest.

HEARING OF CITIZENS

John Plants, Amwell Township, addressed the board regarding an ad in the newspaper and the transportation contract.

Dan Halulko, South Strabane Township, commented on the possible reassignment of elementary principals.

Denise Lowry, Canton Township, also commented on the possibility of elementary principals being transferred among buildings.

Judi Panasik, South Strabane Township, commented on Keystone testing, the Lacrosse schedule and the transportation contract.

TRANSPORTATION/FINANCE COMMITTEE – Scott Day, Chairperson

Mr. West presented the Food Service Report for April 2013.

3. Motion by Mrs. Clutter, seconded by Mrs. Caleffe to approve payment of bills from the General Fund in the amount of \$700,504.13; from the Extra Curricular Account in the amount of \$518.97 and from the Cafeteria Account in the amount of \$900.00

Motion carried unanimously.

4. Motion by Mrs. Clutter, seconded by Mrs. Interval, to approve the Middle School Activities, High School Activities, Extra Curricular Account Reports as submitted.

Motion carried unanimously.

5. Motion by Mrs. Clutter, seconded by Mrs. Interval, to approve the Treasurer's Reports for February and March 2013.

Motion carried unanimously.

6. Motion by Mrs. Caleffe, seconded by Mrs. Morgan to approve the Western Area Career and Technology Center budget for 2013-2014 school year.

Motion carried unanimously.

7. Motion by Mrs. Clutter, seconded by Mrs. Morgan to approve a Resolution regarding the Pennsylvania Department of Education and use of electronic signatures for Federal Program agreements between the Department and the district.

Motion carried unanimously.

8. Motion by Mrs. Caleffe, seconded by Mrs. Clutter to approve the Harris School Solutions software maintenance agreement for the 2013-2014 school year.

Motion carried unanimously.

9. Motion by Mrs. Clutter, seconded by Mrs. Interval to approve the Community College of Allegheny County Agreement for the 2013-2014 school year.

Motion carried unanimously.

10. Motion by Mrs. Caleffe, seconded by Mrs. Clutter to approve the agreement with Eric Ryan Corporation for the 2013-2014 school year.

Motion carried unanimously.

11. Motion by Mrs. Morgan, seconded by Mrs. Caleffe to approve the purchase of a replacement Bass for the Music Department at a cost not to exceed \$1,400.00

Motion carried unanimously.

12. Motion by Mrs. Clutter, seconded by Mrs. Morgan to approve PSBA Group Life Insurance Coverage for 2013-2014

Motion carried unanimously.

13. Motion by Mrs. Caleffe, seconded by Mr. Day to award Intermediate Unit bids for art and janitorial supplies.

Motion carried unanimously.

14. Motion by Mrs. Clutter, seconded by Mrs. Caleffe to name banking institutions for 2013-2014 as per attachment.

Motion carried unanimously.

15. Motion by Mrs. Clutter, seconded by Mrs. Interval to approve to contract with Metz Food service for a five year period.

Motion carried unanimously.

16. Motion by Mrs. Clutter, seconded by Mrs. Morgan to approve the 2013-2014 General Fund Preliminary Budget setting appropriations and obligations at \$46,328,080 with a one mill increase, setting millage at 104.

One a roll call vote, motion failed: 3 ayes (Day, Morgan, Caleffe); 3 nays (Clutter, Interval, Salvatori)

17. Motion by Mrs. Clutter, seconded by Mrs. Morgan to approve the 2013-2014 General Fund Preliminary Budget setting appropriations and obligations at \$46,328,080, and millage at 103.

On a roll call vote, motion carried unanimously.

PERSONNEL/ATHLETICS

18. Motion by Mrs. Caleffe, seconded by Mr. Day to approve Annual Preventive Maintenance Agreements with Tri State Fitness Services for the high school and middle school.

Motion carried unanimously.

19. Motion by Mr. Day, seconded by Mrs. Caleffe, to approve the Five Star Calendar Agreement as attached.

Motion carried unanimously.

20. Motion by Mr. Day, seconded by Mrs. Clutter to name Department Representatives for 2013-2014 as follows:

	English	Math	Science	Social Studies
H.S.	Kristen Shaw	Alicia Richey	Joe Smith	Larry Myers
M.S.	Elisabeth Perry	Christina White	Judy Basey	Darlene Biernesser
Elem	Jennifer Yim	Dana Ledger	Mary Bertsch	Jeanette Hartley

District

Art	Sherry Knight
Business Ed	Andrew Migyanko
Foreign Language	John McLaughlin
Guidance	Cindy Garda
Health/Phys-Ed	Kathy Margaria
Family/Consumer Sci	Brittany Aliveto
Industrial Arts	John Husk
Special Ed	Rebecca Siembak
Library	Deborah Zewe
Music	John Turek

Motion carried unanimously.

21. Motion by Mr. Day, seconded by Mrs. Interval to accept the resignations of Raynor E. Hale, maintenance department, effective April 20, 2013; Gerald Amistade, custodian for retirement purposes effective July 31, 2013; Tracy L. Strobe as a clerical aide, effective April 3, 2013; and Stan Noska as Head Varsity Basketball Coach, effective April 15, 2013.

Motion carried unanimously.

22. Motion by Mrs. Caleffe, seconded by Mr. Day to approve the following requests for leaves of absence: FMLA for employee K.B. effective approximately April 18, 2013 not to exceed 12 weeks; unpaid leave of absence for employee E.C. for the 2013-2014 school year; intermittent FMLA for employee T.W. effective March 13, 2013 not to exceed one year; intermittent FMLA for employee L.C. effective approximately May 22, 2013 not to exceed 12 weeks; intermittent FMLA for employee G.M. effective approximately May 25, 2013 not to exceed 12 weeks; and intermittent FMLA for employee J.C. effective April 20, 2013.

Motion carried unanimously.

23. Motion by Mr. Day, seconded by Mrs. Interval to approve the following substitute employees: Kelli Verdu, teacher; Deborah Butterfield, nurse; Claudia Mendoza, clerical and special service aide; Joan Rogers and Ursula Spencer, custodians; Donna Campbell, student monitor – effective April 19, 2013. Kayla Ferguson, teacher; Cynthia Miller, cafeteria; Benjamin Harrington, custodian; and Kimberly A. Getz, clerical and cafeteria – effective May 17, 2013.

Motion carried unanimously.

24. Motion by Mrs. Interval, seconded by Mr. Day to name Penny Caleffe as Board Treasurer for 2013-2014.

Motion carried unanimously.

25. Motion by Mrs. Interval, seconded by Mr. Day to employ Aaron Scott as Director of Facilities/Transportation at a salary of \$55,000 effective June 1, 2013.

Motion carried unanimously.

EDUCATION COMMITTEE – Tamara Salvatori, Chairperson

26. Motion by Mrs. Interval, seconded by Mrs. Morgan to appoint District Level Planning Committee members representing stakeholder groups, as indicated:

- Scott Day – School Board Representative
- John Artuso and Chris Chambers – Local Business Representatives
- Frances Eates – Community Representative
- Stacey McCullough, Diane Ecker and Wendy Tiano – Parent Representatives
- Dr. Constance Palmer – University of Pittsburgh School of Education Representative

Motion carried unanimously.

27. Motion by Mrs. Clutter, seconded by Mrs. Interval to approve the emergency preparedness agreement with US Life Safety, Inc. for the 2013-2014 year, as attached.

Motion carried unanimously.

28. Motion by Mr. Day, seconded by Mrs. Clutter to approve a contract with Dr. Constance Palmer to provide Professional Development for the 2013-2014 school year at a cost of \$15,000

BUILDING & GROUNDS – Sandra Clutter, Chairperson

29. Motion by Mr. Day, seconded by Mrs. Clutter, to approve the contract with Worldwide Turf for field maintenance, as attached.
Motion carried unanimously.

30. Motion by Mrs. Caleffe, seconded by Mr. Day, to approve the contract with Morris Knowles for structural inspection of Trinity South Elementary School.
Motion carried unanimously.

POLICY COMMITTEE – Jennifer Morgan, Chairperson

The June 3 meeting was cancelled.

**WESTERN AREA CAREER & TECHNICAL CENTER – Penny Caleffe,
Representative/Tamara Salvatori, Alternate**

No report.

**NORTH FRANKLIN BUSINESS & RECREATION AUTHORITY – Sandra Clutter, Jenene
Hupp, Scott Day & Henry Clemens, Representatives**

No report

CITIZENS LIBRARY – Gist Wylie, Representative

No report.

PSBA LIAISON – Tamara Salvatori, Representative

No report.

ADDITIONAL BUSINESS

Mr. Day announced that the board met in executive session Wednesday, May 8, 2013 at 4:30 p.m. to discuss litigation and May 16, 2013 at 5:30 p.m. for personnel purposes. The May 29 Finance/Transportation Committee meeting was changed to May 28.

31. Motion by Mrs. Clutter, seconded by Mrs. Interval, to adjourn the meeting at 7:25 p.m.
Motion carried unanimously.

James R. Shargots, Secretary
Trinity Area School District Board of Education

jcw 5/3/13 May 2, 2013 - planning