

TRINITY AREA SCHOOL DISTRICT
Board of Education
Minutes of the Planning Meeting
November 1, 2012
High School Auditorium

The meeting was called to order at 6:30 p.m. by President Scott Day, followed by the pledge of allegiance and roll call.

Board members present: Penny Caleffe, Henry Clemens, Sandra Clutter, Scott Day, Jenene Hupp, Colleen Interval, Jennifer Morgan, Shawn Mulac and Tamara Salvatori

Others present: Paul T. Kasunich, Superintendent; James Shargots, Director of Fiscal Services/Board Secretary; Dennis Makel, Solicitor; and Judy Walz, recording secretary.

Absent: Michael P. Lucas, Assistant Superintendent

Mr. Day reported that KDKA would feature Trinity Area's Weatherbug on the news. He also noted that high school social studies teacher Erek Clacks was featured on WQED' Teaching Success and that senior Corey Hunsberger was selected as a KDKA Extra Effort Award winner.

Mr. Day added coaching positions for Head Varsity Girls Soccer, JV Boys Basketball and Varsity Assistant Wrestling to the agenda to be voted on at the November 15 meeting.

RECOGNITIONS

The Board will recognize Students of the Month for September, Middle School Principals and high school Art teacher, Lisa Jenkins at the November 15 meeting.

HEARING OF CITIZENS

Diane Ecker, South Strabane Township, addressed the Board regarding the report submitted by Dr. Manley and concerns regarding the high school program of studies.

Frances Eates, North Franklin Township, commented on changes to courses offered at the high school.

TRANSPORTATION/FINANCE COMMITTEE – Scott Day, Chairperson

Mr. West, Food Service Director, will present his monthly report at the voting meeting.

1. Motion by Mrs. Clutter, seconded by Mr. Mulac to approve payment of bills from the General Fund in the amount of \$858,624.24; from the Extra Curricular Account in the amount of \$5,204; from the Capital Reserve Account in the amount of \$17,934.14 and from the Cafeteria Account in the amount of \$137.15.

Motion carried unanimously.

The following items will be voted on at the November 15 meeting:

- 4.3 Treasurer's Report
- 4.4 Middle School, High School and Extra Curricular Accounts

2. Motion by Mrs. Salvatori, seconded by Mrs. Clutter to advertise Requests for Proposals for Food Service Management.

Motion carried unanimously

3. Motion by Mrs. Morgan, seconded by Mr. Clemens to advertise Requests for Proposals for Transportation.

On a roll call vote: 4 ayes (Day, Interval, Mulac, Salvatori); 2 nays (Morgan, Caleffe); 3 abstentions (Hupp, Clemens, Clutter)

At the direction of the solicitor, those board members abstaining were directed to complete a Memorandum of Public Official's Conflict of Interest (Section 3(J) of the Public Official and Employee Ethics Law) form and were polled. All indicated they were employed with companies who currently have transportation contracts with the district. Voting in the affirmative were Ms. Hupp and Mrs. Clutter. Mr. Clemens voted "no".

Per the solicitor, the motion passed.

PERSONNEL/ATHLETICS COMMITTEE - Sandra Clutter, Chairperson

4. Motion by Mrs. Salvatori, seconded by Ms. Hupp to employ the following personnel:
- Tracy Tatar as a special service aide, effective October 12, 2012 as per the collective bargaining agreement
 - Michelle Buczkowski as 8th Grade Head Girls Basketball coach for a one year contract at the first year salary of \$2040, effective October 19, 2012
 - Cassandra McClellan as a Computer Technician effective November 2, 2012 as per the collective bargaining agreement
 - David Blosser as a Computer Technician effective November 2, 2012 as per the collective bargaining agreement
 - Michelle Zeh as an elementary teacher (LS Trinity North) effective November 2, 2012 at a salary of \$48,813 (1st step Masters)
 - Sara Nee as a half-time elementary teacher (LS Trinity North) effective November 5, 2012 at a salary of \$24,106.50 (1st step Bachelors)
 - Wendy Carlson as a cafeteria monitor effective November 5, 2012

Motion carried unanimously.

Action will be taken on the employment of a Head Varsity Girls Soccer Coach, JV Boys Basketball Coach and two Varsity Assistant Wrestling coaches at the November 15, 2012 meeting.

5. Motion by Mrs. Caleffe, seconded by Mr. Clemens to accept the resignations of Nick West as Head Girls Soccer coach effective October 17, 2012 and Wendy Briant as a cafeteria monitor effective November 2, 2012.

Motion carried unanimously.

6. Motion by Mrs. Salvatori, seconded by Mr. Mulac to approve Matthew White, Ashley Hull, Tiffany Powell, Jerry Strennen and Kelly Strickland as substitute teachers, effective November 2, 2012.

Motion carried unanimously.

7. Motion by Mrs. Caleffe, seconded by Mr. Clemens to approve the following employees' requests for Leaves of Absence:

- Family Medical Leave for employee L.L. effective approximately October 30, 2012 not to exceed twelve weeks, followed by an unpaid Child Rearing Leave through the first semester.
- Unpaid Child Rearing Leave for employee A.M. effective November 16, 2012 and to provide 30 days notification before return to work.
- Unpaid Child Rearing Leave for employee B.V. effective approximately December 3, 2012 through January 28, 2013.
- Family Medical Leave for employee B.C. effective approximately January 19, 2013, not to exceed twelve weeks.
- Family Medical Leave for employee C.P. effective approximately January 27, 2013 not to exceed twelve weeks, followed by an unpaid Child Rearing Leave through the end of the 2012-2013 school year.

8. Motion by Mr. Day, seconded by Mrs. Interval to terminate the employment of a custodian at the high school effective October 19, 2012.

Motion carried unanimously.

Discussion was held regarding a list of payments received for participation in fall sports. Dr. Kasunich indicated the list would be available at the Finance Committee meeting on November 7.

EDUCATION COMMITTEE- Tamara Salvatori, Chairperson

Dr. Kasunich discussed the proposed High School Program of Studies for the 2013-2014 school year, noting that action would be taken at the November 15 meeting.

BUILDING & GROUNDS –Sandra Clutter, Chairperson

No report.

POLICY COMMITTEE – Jennifer Morgan, Chairperson

No report.

WESTERN AREA CAREER & TECHNICAL CENTER – Penny Caleffe, Representative/Tamara Salvatori, Alternate

No report

NORTH FRANKLIN BUSINESS & RECREATION AUTHORITY – Sandra Clutter, Jenene Hupp, Scott Day & Henry Clemens, Representatives

Mr. Day indicated that the next meeting of the Authority will be held Wednesday, November 7.

CITIZENS LIBRARY – Tina Hilk, Representative

No report

PSBA LIAISON – Tamara Salvatori, Representative

No report

ADDITIONAL BUSINESS

Mr. Day reported that an executive session was held at 5:30 p.m. for personnel purposes.

The following committee meetings are scheduled:

- Finance/Transportation at 4 p.m. on November 7
- Education at 6 p.m. on November 13
- Buildings & Grounds at 10 a.m. on November 28
- The Policy Committee meeting scheduled for 5 p.m. on November 5 has been cancelled.

9. Motion by Mrs. Clutter, seconded by Mrs. Salvatori to adjourn the meeting at 7:11 p.m.
Motion carried unanimously.

James R. Shargots, Secretary
Trinity Area School District Board of Education

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