

TRINITY AREA SCHOOL DISTRICT
Board of Education
Minutes of the Planning Meeting
October 4, 2012
High School Auditorium

The meeting was called to order at 6:30 p.m. by President Scott Day, followed by the pledge of allegiance and roll call.

Board members present: Penny Caleffe, Henry Clemens, Sandra Clutter, Scott Day, Jenene Hupp, Colleen Interval, Jennifer Morgan and Tamara Salvatori

Others present: Paul T. Kasunich, Superintendent; Michael P. Lucas, Assistant Superintendent; James Shargots, Director of Fiscal Services/Board Secretary; Dennis Makel, Solicitor; and Judy Walz, recording secretary.

Absent: Shawn Mulac

Mr. Day reported that the Board has authorized the solicitor to join a lawsuit filed in Allegheny County regarding revenues held by Centax and to file a tax appeal with regard to the Lakeview Estates property located in North Franklin Township near the dams. He also noted that Homecoming festivities would be held this weekend.

RECOGNITIONS

The Board will recognize Students of the Month for September at the October 18 meeting.

HEARING OF CITIZENS

Alison Musgrave, Amwell Township, commented on AP classes at the high school.

TRANSPORTATION/FINANCE COMMITTEE – Scott Day, Chairperson

Mr. West, Food Service Director, will present his monthly report at the voting meeting.

1. Motion by Mrs. Salvatori, seconded by Ms. Hupp, to approve payment of bills from the General Fund in the amount of \$1,509,696.22 from the Extra Curricular Account in the amount of \$663 from the Capital Reserve Account in the amount of \$2,159.04 and from the Cafeteria Account in the amount of \$59,840.23

Motion carried unanimously.

The following items will be voted on at the October 18 meeting:

- 4.3 Treasurer's Report
- 4.4 Middle School, High School and Extra Curricular Accounts
- 4.5 Cypher & Cypher Audit Proposal

PERSONNEL/ATHLETICS COMMITTEE – Sandra Clutter, Chairperson

2. Motion by Mrs. Salvatori, seconded by Ms. Hupp to employ the following personnel:
Darlene Wise as a special service aide, effective upon release from her current employer;
Debra C. Lukas and Sandra Scully as special service aides effective October 8, 2012; and Wendy Briant as a cafeteria monitor effective October 5, 2012.

Motion carried unanimously.

3. Motion by Mrs. Interval, seconded by Mrs. Salvatori to approve Christine Hinegardner and Brittany Snyder as substitute teachers and Wendy Carlson as a substitute cafeteria/hall monitor, effective October 5, 2012

Motion carried unanimously.

4. Motion by Mrs. Salvatori, seconded by Mrs. Interval, to accept the resignations of Ryan Anderson as Network and Data Technologist effective November 15, 2012 for retirement purposes; Ronald Spang as Assistant Band Director effective September 25, 2012; Jared Roberts as a special service aide, effective September 28, 2012; Kim Parks as Elementary Social Studies Department Representative effective October 3, 2012; and Bill Loar as Head Varsity Softball Coach effective October 5, 2012.

Motion carried unanimously.

5. Motion by Mrs. Salvatori, seconded by Mrs. Caleffe to approve the addition of one computer technician position.

Motion carried unanimously.

6. Motion by Mrs. Interval, seconded by Mrs. Salvatori, to accept the resignation, with regret, of Paul Kuzman as Director of Facilities/Transportation at the end of the 2012-2013 year as per the Memorandum of Understanding dated March 30, 2012.

Motion carried unanimously.

Discussion was held regarding the contract between the district and the Trinity Area Support Personnel Association PSEA/NEA (Cafeteria Workers Unit). Mrs. Interval requested that the bargaining unit sign the agreement before it was presented to the Board.

Dr. Kasunich announced that Alyssa Caripolti and Kathryn Karoleski have been granted tenure, effective October 2012.

EDUCATION COMMITTEE- Tamara Salvatori, Chairperson

7. Motion by Mrs. Clutter, seconded by Mrs. Interval to approve the Letter of Intent between the district and Intermediate Unit 1 to participate in the "Visualizing the Big Picture" project.

Motion carried unanimously.

Dr. Kasunich reported that the proposal to form a JROTC unit at the high school is moving forward.

Discussion was held regarding staffing in the kindergarten classrooms at Trinity West and all elementary enrollment numbers. Dr. Kasunich reported that additional support is being added to the three kindergarten classrooms at West; the reading specialists' time in the kindergarten classrooms will be increased and a teacher aide was hired to work with the teachers and students in kindergarten.

It was the consensus of the board that a para-professional be hired to assist in the kindergarten classrooms at Trinity North.

Dr. Lucas reported that because new report cards are being used in first and second grades and assessments are being sent home on a daily and weekly basis, Edline will no longer be used at those grade levels.

Mr. Orr will update the board on the cyber program at the voting meeting.

BUILDING & GROUNDS –Sandra Clutter, Chairperson

Mrs. Salvatori discussed the possibility of permanently closing the student parking area known as “the pit”. Discussion was held regarding the necessity to use the area for access to campus grounds.

8. Motion by Mrs. Salvatori, seconded by Mrs. Morgan to activate the WeatherBug lightening safety alarm at the Middle School

Motion carried unanimously.

Mrs. Clutter discussed the possible installation of additional door alarms at the high school. Dr. Kasunich indicated that he would inform the board of the approximate cost at the October 18 meeting.

POLICY COMMITTEE – Jennifer Morgan, Chairperson

The first reading of revised policy 202-Eligibility of Nonresident Students was presented for review. The second reading for adoption will be presented at the October 18 meeting.

Trinity East Football Association will be presented for approval as a Recognized Group at the October 18 meeting.

AR 707-4 Recognized Groups for 2012-2013 was presented for information.

WESTERN AREA CAREER & TECHNICAL CENTER – Penny Caleffe, Representative/Tamara Salvatori, Alternate

No report

NORTH FRANKLIN BUSINESS & RECREATION AUTHORITY – Sandra Clutter, Jenene Hupp, Scott Day & Henry Clemens, Representatives

Discussion was held regarding the number of representatives the school district has on the Authority and if there would be a time that the district would no longer be required to participate in LERTA.

CITIZENS LIBRARY – Tina Hilk, Representative

No report

PSBA LIAISON – Tamara Salvatori, Representative

No report

ADDITIONAL BUSINESS

Executive session was held at 5:30 p.m. for personnel purposes.

The following committee meetings are scheduled:

- Finance/Transportation at 4 p.m. on November 7
- Education at 6 p.m. on October 9 and November 13
- Buildings & Grounds at 10 a.m. on October 31 and November 28
- Policy at 5 p.m. on November 5

21. Motion by Mrs. Salvatori seconded by Mrs. Clutter to adjourn the meeting at 7:25 p.m.
Motion carried unanimously.

James R. Shargots, Secretary
Trinity Area School District Board of Education

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