

TRINITY AREA SCHOOL DISTRICT
Board of Education
Minutes of the Planning Meeting
September 6, 2012
High School Auditorium

The meeting was called to order at 6:30 p.m. by President Scott Day, followed by the pledge of allegiance and roll call.

Board members present: Penny Caleffe (participated via telephone), Henry Clemens, Sandra Clutter, Scott Day, Jenene Hupp, Shawn Mulac (arrived at 6:45 p.m.), Jennifer Morgan and Tamara Salvatori

Others present: Paul T. Kasunich, Superintendent; Michael P. Lucas, Assistant Superintendent

James Shargots, Director of Fiscal Services/Board Secretary; Dennis Makel, Solicitor; and Judy Walz, recording secretary.

Absent: Colleen Interval

RECOGNITIONS

The Board recognized the following employees who served on the Wellness Day Committee: Melinda Biagini, Susan Crawford, Melissa Emery-Gillo, Karen Huff, Lois Junko, Paul Kasunich, Angelo Marino, Michelle Ostrosky, Kim Parks, Kristen Savoie, Johanne Shiring, Helen Strnisha, Heather Watson and Jay West. The event was held August 24 for all district employees.

HEARING OF CITIZENS

Audra Andy, Canton Township, discussed kindergarten class sizes at Trinity West. Frances Eates, North Franklin Township, commented on policy 122 – Extracurricular Activities. Diane Ecker, South Strabane Township, noted concerns regarding new bus schedules.

Ken and Missy Boone, Canton Township, expressed concern regarding the youth girls basketball coach.

TRANSPORTATION/FINANCE COMMITTEE – Scott Day, Chairperson

1. Motion by Mrs. Clutter, seconded by Ms. Hupp to approve payment of bills from the General Fund in the amount of \$702,263.87, from the Extra Curricular Account in the amount of \$1,065 from the Capital Reserve Account in the amount of \$31,921.98 and from the Cafeteria Account in the amount of \$3,323.65

Motion carried unanimously.

The following items will be voted on at the September 20 meeting:

- 4.2 Treasurer's Report
- 4.3 Middle School, High School and Extra Curricular Accounts

2. Motion by Mrs. Clutter, seconded by Mr. Clemens to approve the sale of obsolete vehicles as per attachment.

Motion carried unanimously.

PERSONNEL/ATHLETICS COMMITTEE – Sandra Clutter, Chairperson

3. Motion by Mrs. Salvatori, seconded by Ms. Hupp to employ the following personnel:

- Melissa Swank, School Psychologist (contracted service) at a rate of \$60 per hour on an as need basis
- Ronald Gasper, JV Assistant Football Coach, effective August 17, 2012 at the maximum step of \$4590 for a one year contract.
- Catherine McNurlen as Assistant Varsity Swim Coach, effective September 3, 2012 at the fifth year step of \$2550 for a one year contract.
- Nick West, Spring Boys and Girls Assistant Track Coach, effective September 7, 2012 at the fourth step salary of \$2550 for a one year contract.
- Haden Watson, 8th Grade Second Assistant Football Coach, effective September 7, 2012 at the base salary of \$1,530 for a one year contract
- Stan Noska, Head Varsity Boys Basketball Coach effective September 7, 2012 at the ninth step salary of \$6,630 for a one year contract.

Motion carried: 7 ayes; 1 nay (Day)

4. Motion by Mrs. Salvatori, seconded by Ms. Hupp, to approve Judy Matozzi-Mazza, Lisa Allen, Lydia Powers and Jenny Vargo as substitute teachers effective the 2012-2013 school year and Lauren Donahue as a long term substitute (MS English) for the 2012-2013 school year at a rate of \$175 per day, including individual medical benefits, effective August 27, 2012

Motion carried unanimously.

5. Motion by Mrs. Salvatori, seconded by Mr. Clemens to approve the resignations of Kathleen Parrish as a special service aide and James Villers as a crossing guard effective the 2012-2013 school year.

Motion carried unanimously.

6. Motion by Mrs. Salvatori, seconded by Mr. Mulac to rescind the hiring of Jennifer Vorum as a special service aide.

Motion carried unanimously.

7. Motion by Ms. Hupp, seconded by Mr. Clemens to approve an intermittent Family Medical Leave for employee P.A. effective August 13, 2012.

Motion carried unanimously.

8. Motion by Mr. Clemens, seconded by Mrs. Salvatori, to approve Nathan Bell (Boys Soccer) and Sydney Ginther (Girls Cross Country) as volunteer coaches, non compensated positions, pending receipt of clearances.

Motion carried unanimously.

9. Motion by Mrs. Salvatori, seconded by Mr. Day to employ Dr. Betty Sue Schaugency to work with the administrative team not less than 4 times per month (September through June) at a cost not to exceed \$10,000 plus mileage.

On a roll call vote, motion carried: 7 ayes; 1 nay (Clemens)

For action at the voting meeting:

- 5.8 2.5% salary increase for the substitute caller, crossing guards and cafeteria monitors
- 5.9 Resignation for retirement purposes of James R. Shargots as the Business Manager

Mr. Makel noted that the contract between the Trinity Area School District and the Trinity Area Secretaries and Aides ESP which was approved at the August 16, 2012 meeting is effective July 1, 2012 through June 30, 2015. He noted that the contract is subject to final approval.

EDUCATION COMMITTEE- Tamara Salvatori, Chairperson

- 10. Motion by Mrs. Clutter, seconded by Ms. Hupp, to approve the district's Kennywood Day for June 13, 2013.

Motion carried unanimously.

Dr. Lucas will provide the 2011-12 Academic Report at the September 20 meeting.

Dr. Kasunich noted that principals will be required to submit a monthly report. The template was provided to the board. He also reported on class sizes at the elementary buildings and indicated that changes were being monitored.

BUILDING & GROUNDS –Sandra Clutter, Chairpeson

An update on the proposal to open the Middle School swimming pool to the public will be given at the voting meeting.

POLICY COMMITTEE – Jennifer Morgan, Chairperson

- 11. Motion by Mrs. Clutter, seconded by Mr. Clemens to waive the first reading and adopt revised policy 122 – Extracurricular Activities.

After discussion, it was the consensus of the board that the policy be adopted subject to revisions to paragraph 3 on page 3 to reflect compliance with PIAA requirements.

The revised policy will be voted on at the September 20 meeting.

On a roll call vote, motion carried: 6 ayes (Caleffe, Clemens, Clutter, Day, Hupp, Salvatori); 2 nays (Morgan, Mulac)

- 12. Motion by Mrs. Salvatori, seconded by Mr. Clemens, to rescind policy 122.2 – Student Participation Fees.

On a roll call vote, motion failed: 4 ayes (Clemens, Morgan, Salvatori, Caleffe); 4 nays (Clutter, Day, Hupp, Mulac)

The second reading of revisions to policy 810 – Transportation will be presented at the voting meeting.

Discussion was held regarding policies 303.1, 404.1 and 504.1 – Nepotism. Possible revisions will be discussed at the next Policy Committee meeting.

WESTERN AREA CAREER & TECHNICAL CENTER – Penny Caleffe, Representative/Tamara Salvatori, Alternate

No report

NORTH FRANKLIN BUSINESS & RECREATION AUTHORITY – Sandra Clutter, Jenene Hupp, Scott Day & Henry Clemens, Representatives

No report

CITIZENS LIBRARY – Tina Hilk, Representative

No report

PSBA LIAISON – Tamara Salvatori, Representative

No report

ADDITIONAL BUSINESS

Executive session was held at 5:30 p.m. for personnel purposes.

The following committee meetings are scheduled:

- Finance/Transportation at 4 p.m. on October 3 and November 7
- Education at 6 p.m. on October 9 and November 13
- Buildings & Grounds at 10 a.m. on September 26, October 31 and November 28
- Policy at 5 p.m on September 10, October 1 and November 5

21. Motion by Mrs. Clutter seconded by Mr. Mulac to adjourn the meeting at 7:26 p.m.
Motion carried unanimously.

James R. Shargots, Secretary
Trinity Area School District Board of Education