

TRINITY AREA SCHOOL DISTRICT
Board of Education
Minutes of the Planning Meeting
August 2, 2012
High School Auditorium

The meeting was called to order at 6:30 p.m. by President Scott Day, followed by the pledge of allegiance and roll call.

Board members present: Penny Caleffe, Henry Clemens, Sandra Clutter, Scott Day, Jenene Hupp, Colleen Interval, Shawn Mulac, Jennifer Morgan and Tamara Salvatori

Others present: Paul T. Kasunich, Superintendent; James Shargots, Director of Fiscal Services/Board Secretary; Dennis Makel, Solicitor; and Judy Walz, recording secretary.

Absent: Michael P. Lucas, Assistant Superintendent

Mr. Day announced that the Annual Report had been completed and would be mailed to all district residents next week.

HEARING OF CITIZENS

Evan Songer, South Strabane Township and student body president, addressed the board regarding additional student parking at the high school.

Frances Eates, North Franklin Township, discussed the extracurricular policy, advisory committees and the contracts of the Superintendent and Assistant Superintendent.

Judi Panasik, South Strabane Township, commended the board and discussed the Sports Hall of Fame.

Mr. Jack Minnick, Trinity East principal, reported on the "Trout in the Classroom" project. Fifth grade students participated in the program which was provided through a partnership between Pennsylvania Trout Unlimited, Pennsylvania Department of Education and Pennsylvania Fish and Boat Commission. The students took a field trip to Mingo Creek Park on May 30th to release the trout into Mingo Creek.

FINANCE COMMITTEE

Mr. Jay West, Food Service Manager, presented the end of year report.

1. Motion by Mrs. Clutter, seconded by Ms. Hupp, to approve the payment of bills from the General Fund in the amount of \$3,076,457.33 and from the Extra Curricular Account in the amount of \$700 and from the Capital Reserve Account in the amount of \$67,902.43

Motion carried unanimously.

Action will be taken on the following items at the August 16 meeting:

- Treasurer's Reports for May and June
- Middle School, High School and Extra Curricular Accounts for May and June
- PSERs Account transfer
- Per Capita Tax Collectors' compensation
- Redstone Rehabilitation Services contract

2. Motion by Mrs. Salvatori, seconded by Mrs. Morgan to approve salary adjustments for administrators' as per the superintendent's recommendation and to provide a one time bonus, not to be added to their base salary, to the middle school principal and assistant principal in the amount of \$1000 each in recognition of the Schools to Watch Award. The principals will also receive a plaque recognizing their achievement from the Board of Education.

On a roll call vote, motion carried unanimously.

3. Motion by Mrs. Clutter, seconded by Mr. Mulac to approve the disposal of obsolete computer equipment. It was the consensus of the board that the equipment be donated to Goodwill. Motion carried unanimously.

PERSONNEL/ATHLETICS COMMITTEE

For action August 16:

- Contracts of the Superintendent and Assistant Superintendent

4. Motion by Mrs. Salvatori, seconded by Mr. Clemens to accept the resignations of Melissa McCauley, Family and Consumer Science teacher at the middle school, Susan Laayouni, French teacher at the high school, Angel Corbett, special service aide for retirement purposes effective the 2012-2013 school year and the resignation of Teresa Atkinson, Transition Coordinator effective July 25, 2012

Motion carried unanimously.

5. Motion by Mrs. Salvatori, seconded by Mr. Clemens to approve unpaid Child Rearing Leaves for employees M.O. and S.D. for the 2012-2013 school year and a Family Medical Leave for employee A.M. effective August 23, 2012, not to exceed twelve weeks.

Motion carried unanimously.

6. Motion by Mrs. Salvatori, seconded by Mrs. Morgan, to employ the following:
 - Kathleen Underwood as Transition Coordinator, at a salary of \$42,000 effective August 16, 2012
 - Rosa Tucker, School Psychologist, at a salary of \$65,000 effective August 6, 2012

Effective August 23, 2012:

- Joseph Lang, elementary teacher, at the first step master's salary of \$48,813
- Amanda Watkins, high school science teacher at the second step master's salary of \$49,013
- Mark Powell, high school science teacher at the first step bachelor's salary of \$48,213
- Chinyu Hsu, foreign language teacher at the second step master's salary of \$49,013
- Sara Paterra, foreign language teacher at the first step bachelor's salary of \$48,213
- Alyssa Tennant, computer technician, as per collective bargaining agreement, effective July 31, 2012
- Special service aides- Carol Davis, Alicia Garcia, Kelley Henck, Colleen Mancini, Roberta Marody, Stacey Pegram and Dawn Whirlow, as per collective bargaining agreement effective August 23, 2012

Motion carried: 8 ayes; 1 nay (Clemens)

6. Motion by Mrs. Salvatori, seconded by Mrs. Caleffe to employ Rachel Cogley-McBride, Nicole Dindak and Michelle Zeh as long term substitute teachers effective the 2012-2013 school year at a rate of \$175 per day including individual medical coverage

Motion carried unanimously.

7. Motion by Mr. Day, seconded by Ms. Hupp, to employ Jim Johnson as the 8th grade Head Football Coach effective August 3, 2012 for a one year contract at the fifth year step of \$3000; Bill Spencer at the 8th grade Assistant Football Coach effective June 22, 2012 for a one year contract at the fifth year step of \$2500; Meghan Brownlee as Assistant Varsity Cheerleading Coach effective August 17, 2012 for a one year contract at the first year step of \$2000 – pending receipt of clearances and Mark Powell as Head Varsity Wrestling Coach effective the 2012-2013 school year at the first step salary of \$4,775 for a three year contract.

Motion carried unanimously.

8. Motion by Mrs. Salvatori, seconded by Mr. Clemens to approve the Band Camp Staff for 2012 as follows: Jason Falvo and Ron Spang, Assistant Directors; Pat McAlister, Caption Coordinator, Rachel Kauffman, George Palton, Jay Hoffman, Kaley Kilpatrick, Brittany Pawlikoski and Amy Schatzer, Instructors.

Motion carried unanimously.

9. Motion by Mrs. Salvatori, seconded by Mrs. Caleffe to approve Todd Belcastro as a volunteer Middle School soccer coach (uncompensated position), pending receipt of clearances.

Motion carried unanimously.

10. Motion by Mrs. Salvatori, seconded by Ms. Hupp, to approve the recommendation to increase the work year of the Access Billing Clerk in the Special Education Office from 187 days to 260 days. The position is funded through ACCESS.

Motion carried unanimously.

11. Motion by Mrs. Caleffe, seconded by Mr. Mulac to approve the purchase of ImPACT testing for all sports at a cost of \$750

Motion carried unanimously.

12. Motion by Mrs. Salvatori, seconded by Mrs. Morgan, to table the recommendation to increase the cost of ticket prices at the gate for all home sporting events.

Motion carried unanimously.

For approval August 16:

- Professional and non-professional substitutes for 2012-2013
- Trinity Area Secretaries and Aides contract
- Cafeteria Employees contract

Discussion was held regarding the status of the Trinity Sports Hall of Fame. It was the consensus of the board that a meeting be scheduled between the Hall of Fame committee and board members.

EDUCATION COMMITTEE

13. Motion by Mrs. Caleffe, seconded by Ms. Hupp, to approve student R.S. to attend McGuffey High School as a full time student in the VoAg/FFA program

Motion carried unanimously.

14. Motion by Mrs. Clutter, seconded by Mr. Mulac, to approve the agreement with Keystone Educational Consulting Group for the 2012-2013 school year.

Motion carried: 7 ayes; 2 nays (Caleffe, Morgan)

15. Motion by Mrs. Morgan, seconded by Mr. Day to approve the Cyber Services Agreement between Seneca Valley School District and Trinity Area for a three year period.

Motion carried unanimously.

16. Motion by Mrs. Clutter, seconded by Mrs. Interval to approve the contract with Dr. Constance Palmer to provide ongoing professional development in Understanding by Design Curriculum Framework at a cost of \$15,000 funded through ABG.

Motion carried unanimously.

TRANSPORTATION/BUILDING & GROUNDS

POLICY COMMITTEE

Policy 122-Extracurricular Activities was reviewed. Revisions will be made regarding grade requirements.

Administrative Regulations 209 – Concussion Management procedures and 707-6 Financial Form for Recognized Groups were presented for information.

Discussion was held regarding additional student parking at the high school, in particular reopening the area known as “the pit”.

17. Motion by Mrs. Interval, seconded by Mrs. Clutter to table further discussion on student parking until meeting with administrators on the subject.

On a roll call vote, motion carried: 6 ayes (Hupp, Interval, Morgan, Mulac, Caleffe, Clutter); 3 nays (Day, Salvatori, Clemens)

18. Motion by Mrs. Interval, seconded by Mrs. Salvatori to bring back to the table a discussion on the purchase of a pool cover.

On a roll call vote, motion carried: 7 ayes (Hupp, Interval, Morgan, Mulac, Salvatori, Caleffe, Clemens); 2 nays (Clutter, Day)

19. Motion by Mrs. Interval, seconded by Mrs. Morgan to rescind the purchase of the pool cover.

On a roll call vote, motion carried: 9 ayes (Interval, Morgan, Mulac, Salvatori, Caleffe, Clemens, Clutter, Hupp); 1 nay: (Day)

20. Motion by Mrs. Caleffe, seconded by Mrs. Salvatori to appropriate the funds originally earmarked for the pool cover to refurbish/repair the pool area.

Motion carried unanimously.

WESTERN AREA CAREER & TECHNICAL CENTER

No report

NORTH FRANKLIN BUSINESS & RECREATION AUTHORITY – Sandra Clutter, Jenene Hupp, Scott Day & Henry Clemens, Representatives

No report

CITIZENS LIBRARY – Tina Hilk, Representative

No report

PSBA LIAISON – Tamara Salvatori, Representative

No report

ADDITIONAL BUSINESS

Executive sessions were held July 26, August 1 and 2 for personnel purposes.

The following committee meetings are scheduled:

- Finance/Transportation at 4 p.m. on September 5, October 3 and November 7
- Education at 6 p.m. on September 11, October 9 and November 13
- Buildings & Grounds at 10 a.m. on August 29, September 26, October 31 and November 28
- Policy at 5 p.m. on August 13, September 10, October 1 and November 5

21. Motion by Mrs. Salvatori, seconded by Mrs. Morgan to adjourn the meeting at 8:15 p.m.
Motion carried unanimously.

James R. Shargots, Secretary
Trinity Area School District Board of Education