

TRINITY AREA SCHOOL DISTRICT  
Board of Education  
Minutes of the Planning Meeting  
April 3, 2014  
High School Cafeteria

The meeting was called to order at 6:45 p.m. by President, Jennifer Morgan followed by the JROTC Presentation of the Flag, the pledge of allegiance and roll call.

Board members present: Penny Caleffe, Henry Clemens, Thomas Durbin, Frances Eates, Joseph LaBella, Kerrin McIlvaine, Jennifer Morgan and Edmund B. Trapuzzano

Others present: Michael P. Lucas, Assistant Superintendent; David G. Roussos, Director of Fiscal Services/Board Secretary; Kelly Stepp, Solicitor; and Judy Walz, recording secretary.

Absent: Paul T. Kasunich, Superintendent

### **PRESIDENT'S REPORT**

Mrs. Morgan asked for a motion to add the resignation of board member Jenene Hupp to the agenda.

1. Motion by Mr. LaBella, seconded by Mr. Clemens, to add to the agenda the resignation of Jenene Hupp. Motion carried unanimously.

Motion by Mr. Durbin, seconded by Mrs. Eates, to accept the resignation of Jenene Hupp as a member of the Trinity Area Board of Education, effective April 2, 2014. Motion carried unanimously.

### **ASSISTANT SUPERINTENDENT'S REPORT**

Dr. Lucas announced that Trinity Area's administration is seeking pre-school grant funding to offer a pre-school for Trinity Area students in the 2014 school year. He noted that the pre-school would be funded, staffed, and supervised by an outside agency.

### **RECOGNITIONS**

Students of the Month for March will be recognized at the voting meeting.

Dr. Lucas extended appreciation to the Washington County Community Foundation for grants from the Lori Hill Orchestral Fund in the amount of \$333 for support of the orchestral program and from the Scott Ashmore Legacy Fund in the amount of \$465 for support of the Hunters' Safety Program.

Dr. Mary Jo Podgurski introduced student Serena Green. Serena, a peer educator, accompanied Dr. Podgurski to the Pennsylvania Association of Student Assistance Professionals Conference in February and presented their Drug/Alcohol Prevention Program.

Dr. Beth Tully, Principal of Trinity North Elementary, recognized teacher Linda Oros and volunteers Michelle Walker and Gerri Dobscha. Mrs. Oros is responsible for events held at Trinity North in recognition of Read Across America Week. Ms. Walker and Ms. Dobscha volunteered during the week, as well as on a regular basis.

### **HEARING OF CITIZENS**

None

### **FINANCE/TRANSPORTATION**

Mrs. McIlvaine presented the minutes from the Finance Committee Meeting held March 5. (Item 4.1)

Discussion was held regarding the necessity for approving the MOU and Debt Ordinance. Mr. Roussos explained that the district ended the 2012-13 school year with a deficit. The adoption of the ordinance and approval of the memoranda will enable the district to finish the current school year in the black.

The Treasurer's Report will be available for action at the voting meeting.

2. Motion by Mrs. Caleffe, seconded by Mr. Trapuzzano, to approve payment of bills from the General Fund in the amount of \$1,500,692.73, and from the Cafeteria Account in the amount of \$73,365.16 (Items 4.3)

Motion carried unanimously.

3. Motion by Mr. Durbin, seconded by Mr. Clemens, to approve the Memoranda of Understanding between TASD and the TAEA, as attached (Items 4.4)

Motion carried unanimously.

4. Motion by Mr. LaBella, seconded by Mr. Trapuzzano, to approve the adoption of a debt ordinance authorizing nonelectoral debt in the presently estimated amount of \$825,000. The proceeds from this issuance will be used to pay debt payments on existing debt due in May 2014 and November 2014.

Motion carried unanimously.

Transportation contracts, participation in the Western Pennsylvania Natural Gas Consortium, and contracts with Edline and Washington Health Systems will be presented for approval at the voting meeting.

### **PERSONNEL/ATHLETICS**

Mr. Bobby Jones, Director of Athletics/Activities, will present a report at the April 17 meeting.

5. Motion by Mrs. McIlvaine, seconded by Mr. Clemens, to employ Trisha Caldwell as a part time (3.5 hours per week) special service aide, effective April 4, 2014 at the contractual rate of \$11.25 per hour.

Motion carried unanimously.

The following items will be presented for approval at the April 17 voting meeting:

- Creation of a 260 day secretarial position (District Enrollment/PIMS)
- March Band Staff for 2014-15
- Resignations
- Substitutes
- Leaves of Absence
- Girls' Lacrosse

### **EDUCATION**

The Education Committee Meeting report, an agreement between Trinity Area and Pittsburgh Technical Institute, and approval of an alternative education program provided by Trinity Area teachers and administrators effective the 2014-15 school year will be presented at the voting meeting.

### **BUILDING AND GROUNDS**

No report.

### **POLICY**

6. Motion by Mrs. Eates, seconded by Mr. Trapuzzano, to approve TWIST Softball and Trinity Girls Youth Basketball Association as Recognized Groups as per Administrative Regulation 707-4.

Motion carried unanimously.

The first reading of Policy 304-1, Nepotism, was presented for review. The second reading for adoption will be presented at the voting meeting.

Math Acceleration Tracks as per policy 215.1 – Subject Acceleration, will be presented for approval at the voting meeting.

**WESTERN AREA CAREER & TECHNICAL CENTER – Penny Caleffe, Representative/Joseph LaBella, Alternate Representative**

7. Motion by Mrs. McIlvaine, seconded by Mrs. Caleffe, to approve the 2014-2015 Western Area Career and Technology Center budget. (Item 9.1)  
Motion carried unanimously.

**NORTH FRANKLIN BUSINESS & RECREATION AUTHORITY – Henry Clemens and Frances Eates, Representatives**

No report

**CITIZENS LIBRARY – Gist Wylie, Representative**

Mrs. Morgan requested a library budget report.

**PSBA LIAISON – Tom Durbin**

No report.

**ADDITIONAL BUSINESS**

Mrs. Morgan announced that executive session was held at 5:00 p.m. for personnel and litigation purposes. She also announced that the Finance Committee has scheduled meetings regarding the 2014-15 budget on April 8, 15, and 22 at 4:30 p.m. in the Board Room.

8. Motion by Mr. LaBella, seconded by Mrs. McIlviane, to adjourn the meeting at 7:22 p.m.  
Motion carried unanimously.

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David G. Roussos, Secretary  
Trinity Area School District Board of Education