

TRINITY AREA SCHOOL DISTRICT
Board of Education
Minutes of the Voting Meeting
August 22, 2013
High School Auditorium

The meeting was called to order at 6:30 p.m. by President, Jennifer Morgan, followed by the pledge of allegiance and roll call.

Board members present: Penny Caleffe, Henry Clemens, Jenene Hupp, Kerrin McIlvaine, Jennifer Morgan, and Tamara Salvatori

Others present: Paul T. Kasunich, Superintendent; Michael P. Lucas, Assistant Superintendent; David G. Roussos, Director of Fiscal Services/Board Secretary; Dennis Makel, Solicitor; and Judy Walz, recording secretary.

Absent: Sandra Clutter, Scott Day and Colleen Interval

Mrs. Morgan announced that, on the advice of the district solicitor, the district would continue to use the transportation services of the companies currently contracted by the district for the 2013-2014 school year. Item 3.5 – Transportation Contract, was removed from the agenda.

1. Motion by Mrs. Salvatori, seconded by Mr. Clemens to approve the minutes of the June 6 and 20, 2013 meetings.

Motion carried unanimously.

HEARING OF CITIZENS

PattiAnn Berton, South Strabane Township, thanked the board for the continuation of the transportation contracts. She also expressed appreciation to the administration for efforts made on behalf of her son. She questioned the number of meetings a board member may miss before being excused from the board.

Sara Smith, North Franklin Township and member of the high school Leadership Committee, addressed the board regarding “Make a Difference Day”. She requested that the donation of technology equipment to Goodwill could be used as the “kickoff”.

TRANSPORTATION/FINANCE COMMITTEE – Scott Day, Chairperson

2. Motion by Mr. Clemens, seconded by Mrs. Caleffe, to approve payment of bills from the General Fund in the amount of \$966,314.49, from the Cafeteria Account in the amount of \$22,241.06, from the Extracurricular Account in the amount of \$1,140 and from the Capital Reserve Account in the amount of \$24,302.81 (Item 3.1)

Mrs. Salvatori requested that the motion be amended to withhold payment to Andrews & Price for bills dated 7/10/13 and 7/2/13 through 8/2/13. Mr. Clemens and Mrs. Caleffe agreed to amend the motion and second.

Motion carried unanimously.

3. Motion by Mrs. Salvatori, seconded by Mrs. McIlvaine to approve the Middle School Activities, High School Activities and Extra Curricular Account Reports as submitted (Item 3.2)

Motion carried unanimously.

4. Motion by Mrs. Salvatori, seconded by Mr. Clemens to approve the Treasurer's Reports for May and June 2013 as submitted (Item 3.3).

Motion carried unanimously.

5. Motion by Mr. Clemens, seconded by Ms. Hupp, to approve the disposal of obsolete computer equipment, as per attached lists, and that the equipment is donated to Goodwill (Item 3.4).

Motion carried unanimously.

6. Motion by Mrs. Salvatori, seconded by Mrs. Morgan, to allow interfund borrowing for the temporary use of capital reserve funds for general fund purposes as per attached Resolution and Loan Agreement (Item 3.6).

Motion carried unanimously.

PERSONNEL/ATHLETICS

7. Motion by Mrs. Caleffe, seconded by Mr. Clemens to approved the employment of Brandon Robinson (Special Education) at the third step Masters salary of \$50,618; Kelly Orient (Speech Pathologist) at the first step Masters salary of \$50,218; Ashley Boocks as part time high school Spanish teacher at half the first step Masters salary of \$25,109; and Stephen T. Polansky (HS Social Studies) at the first step Bachelors salary of \$49,618 effective the 2013-2014 school year.

Motion carried unanimously.

8. Motion by Mrs. McIlvaine, seconded by Mrs. Caleffe, to accept the resignation of Brianne Collins as Special Service Aide, effective the 2013-2014 school year.

Motion carried unanimously.

9. Motion by Mrs. Salvatori, seconded by Mr Clemens to reinstate furloughed employee Sandra Scully as a Special Service Aide, effective the 2013-2014 school year.

Motion carried unanimously.

10. Motion by Mrs. Salvatori, seconded by Mrs. Caleffe, to change the status of Kathy Margaria from 7th grade MS Girls Basketball Head Coach to 8th grade MS Girls Basketball Head Coach at the 6th step (no change in salary) and Michelle Buczowski from 8th grade MS Girls Basketball Head Coach to JV Girls Basketball Head Coach at the 2nd step salary of \$2,601.00 for a one year agreement.

Motion carried unanimously.

11. Motion by Mrs. McIlvaine, seconded by Mr. Clemens, to approve a Family Medical Leave for employee S.J., effective August 22, 2013, not to exceed 12 weeks.

Motion carried unanimously.

12. Motion by Mrs. Salvatori, seconded by Mr. Clemens, to approve the contract with NSA Security Forces for traffic control at Trinity High School, at a rate of \$19.00 per hour, per flagger, Monday through Friday from 7 a.m. to 8 a.m. and from 2 p.m. to 3 p.m. on days school is in session and to provide a uniformed security officer as needed at school events at a rate of \$19.00 per hour. (Item 4.6.)

Motion carried unanimously.

No action was taken on item 4.7, the recommendation to terminate the services of Dennis Makel as District Solicitor.

EDUCATION COMMITTEE – Tamara Salvatori, Chairperson

Dr. Lucas updated the board regarding elementary enrollment and staffing. He noted that grade 2 at Trinity East was an area of concern. Mr. Roussos noted the financial impact the employment of an additional teacher would have on the district.

13. Motion by Mrs. Morgan, seconded by Mrs. Caleffe, to add a second grade at Trinity East. On a roll call vote, motion carried: 5 ayes (Clemens, McIlvaine, Morgan, Salvatori, Caleffe); 1 nay (Hupp)

BUILDING & GROUNDS – Sandra Clutter, Chairperson

14. Motion by Mr. Clemens, seconded by Mrs. Salvatori, to table the purchase of an amphitheater structure for community and band use at the Middle School field at a cost not to exceed \$77,712.13

Motion carried unanimously.

Dr. Kasunich discussed the distribution of a Crisis Response Guide. He noted that the Guide would be placed in every classroom in the district.

POLICY COMMITTEE – Jennifer Morgan, Chairperson

15. Motion by Mrs. McIlvaine, seconded by Mr. Clemens, to approve the second reading for adoption of Policy 816 – Social Media (Item 7.1).

Motion carried unanimously.

16. Motion by Mrs. Caleffe, seconded by Mrs. McIlvaine, to waive the second reading and approve the adoption of Policy 122 – Extracurricular Activities, as attached (Item 7.2)

Motion carried unanimously.

**WESTERN AREA CAREER & TECHNICAL CENTER – Penny Caleffe,
Representative/Tamara Salvatori, Alternate**

Mrs. Caleffe reported that 108 Trinity students will attend WACTC this year.

**NORTH FRANKLIN BUSINESS & RECREATION AUTHORITY – Sandra Clutter, Jenene
Hupp, Scott Day & Henry Clemens, Representatives**

Mr. Clemens reported that the Authority will continue the hearing regarding the installation of a trail in the park.

CITIZENS LIBRARY – Gist Wylie, Representative

No report

PSBA LIAISON – Tamara Salvatori, Representative

Mrs. Salvatori discussed local election ballots. It was the consensus of the board that she cast the vote.

ADDITIONAL BUSINESS

Mrs. Morgan announced that no executive session was held and that Mrs. McIlvaine would join the Finance/Transportation and Policy committees.

17. Motion by Mrs. Salvatori, seconded by Mrs. McIlvaine to adjourn the meeting at 7:01 p.m.
Motion carried unanimously.

David G. Roussos, Secretary
Trinity Area School District Board of Education

jcw 8/26/13 August 22, 2013