

TRINITY AREA SCHOOL DISTRICT  
Board of Education  
Minutes of the Voting Meeting  
May 15, 2014  
High School Auditorium

The meeting was called to order at 6:42 p.m. by President, Jennifer Morgan followed by the pledge of allegiance and roll call.

Board members present: Penny Caleffe, Henry Clemens, Thomas Durbin, Frances Eates, Frank Golsky, Joseph LaBella, Jennifer Morgan and Edmund B. Trapuzzano

Others present: Michael P. Lucas, Assistant Superintendent; David G. Roussos, Director of Fiscal Services/Board Secretary; and Judy Walz, recording secretary.

Absent: Kerrin McIlvaine and Paul T. Kasunich, Superintendent. There was no solicitor present.

**PRESIDENT'S REPORT**

No report.

**ASSISTANT SUPERINTENDENT'S REPORT**

Dr. Lucas reported on the proposed Vocational Agriculture program, the fifth grade Trout Project, Keystone Exams and the Middle School Band and Art Celebration. (Item 1.5)

1. Motion by Mr. Clemens, seconded by Mr. Trapuzzano, to approve the minutes of the April 3 planning, April 17, voting, and April 29, 2014 special meetings of the board.(Item 1.6)  
Motion carried unanimously.

**RECOGNITIONS**

Students of the Month for April were recognized - Jamie Satryan, high school, and Allie Scarfo, middle school.

Heathe Mohr, gifted teacher, recognized elementary students Sean Fagan-Dyer, Noah Heffner, Alexandra Koffler, and Emma Malinak who participated in the K'Nex Stem Challenge sponsored through the Intermediate Unit. The team of students from Trinity East came in first place.

**HEARING OF CITIZENS**

None

**FINANCE/TRANSPORTATION**

Mrs. Eates gave the Finance Committee report for the meeting held April 2, 2014. (Item 4.1)

2. Motion by Mr. LaBella, seconded by Mr. Clemens, to approve the Treasurer's Report for March, 2014.  
Motion carried unanimously.(Item 4.2)

3. Motion by Mr. Trapuzzano, seconded by Mrs. Caleffe, to approve payment of bills from the General Fund in the amount of \$745,630.52, from the Cafeteria Account in the amount of \$32.00, and from the Extracurricular Account in the amount of \$1,515.00. (Item 4.3)  
Motion carried unanimously

4. Motion by Mrs. Eates, seconded by Mr. Clemens, to award I.U. bids for janitorial and art supplies, as per attachments.(Item 4.4)  
Motion carried unanimously.

5. Motion by Mr. Durbin, seconded by Mrs. Caleffe, to adopt the Preliminary General Fund Budget for 2014-2015, as per attachment.(Item 4.5)  
Motion carried unanimously.

**PERSONNEL/ATHLETICS**

Mr. Bobby Jones, Director of Athletics/Activities, presented the Spring Sports Report.(Item 5.1)

6. Motion by Mr. Trapuzzano, seconded by Mr. LaBella, to approve the employment of Meghan Brownlee as Varsity Assistant Cheerleading Coach, effective May 16, 2014, at the base step salary of \$2,081.(Item 5.2)

Motion carried unanimously.

7. Motion by Mr. LaBella, seconded by Mr. Clemens to accept the resignations of Mollie Deegan, elementary teacher for retirement purposes, effective the end of the 2013-2014 school year; Paul Reihner, head junior high wrestling coach effective March 31, 2014; and Dana Kern, student monitor, effective June 9, 2014.

Motion carried unanimously.

8. Motion by Mr. Trapuzzano, seconded by Mrs. Caleffe, to approve the following substitute employees, effective May 16, 2014 –(Item 5.4)
  - Cynthia Reedy – clerical/custodial/van driver
  - Carri Schuerholz – special service aide
  - Brenda Saenz – nurse
  - Cana Carter – teacher (policy 304.1 applies)
  - Debra Randall – cafeteria (policy 304.1 applies)
  - Kayla Hudak – custodial (policy 304.1 applies)

Motion carried unanimously.

9. Motion by Mr. Trapuzzano, seconded by Mr. Clemens, to approve the following employee requests for leaves of absence-
  - Intermittent Family Medical Leave, not to exceed one year from effective date for: T.W. effective April 18, 2014; D.W. effective April 21, 2014; D.L. effective April 22, 2014; and S.Z. effective April 28, 2014

Family Medical Leaves, not to exceed twelve weeks from effective date for: A.M. effective May 9, 2014; and S.B. effective March 21, 2014

Unpaid medical leave for J.E. effective May 30, 2014, not to exceed three months.

Motion carried unanimously.

10. Motion by Mr. LaBella, seconded by Mr. Clemens, to discontinue food service with Metz and and advertise for a food service director.

Motion carried: 7 ayes; 1 nay (Eates)

Approval will be recommended to add the following professional teaching positions for 2014-2015, at the June 5, 2014 meeting:

- Special Education/Autistic Support – Trinity West
- Special Education/Autistic Support – Middle School
- Special Education/Emotional Support – Middle School
- Spanish Teacher, part time to full time position – High School

Dr. Lucas indicated that the proposed position for an Elementary Grade 6 teacher at the Middle School would not be needed.

Approval will be recommended to create a 187 Day Clerical Aide – District Floater position at the June 5, 2014 meeting.

**EDUCATION**

- 11. Motion by Mrs. Eates, seconded by Mr. Clemens, to approve to offer a Vocational Agriculture Program effective the 2014-2015 school year.

Motion carried unanimously.

**BUILDING AND GROUNDS**

No report.

**POLICY**

- 12. Motion by Mrs. Caleffe, seconded by Mr. Clemens, to approve the adoption of policy 000 – Board Policy, Procedure/Administrative Regulations.(Item 8.1)

Motion carried unanimously.

- 13. Motion by Mr. Trapuzzano, seconded by Mrs. Eates, to approve the adoption of policy 215 – Promotion and Retention.(Item 8.2)

Motion carried unanimously.

**WESTERN AREA CAREER & TECHNICAL CENTER – Penny Caleffe, Representative/Joseph LaBella, Alternate Representative**

None

**NORTH FRANKLIN BUSINESS & RECREATION AUTHORITY – Henry Clemens and Frances Eates, Representatives**

Mrs. Eates reported that the audit report was presented at the last meeting and that North Franklin would pursue a grant to construct a walking trail and that grant money is available to repair the bridge on Franklin Farms Road leading to Washington Crown Center.

**CITIZENS LIBRARY – Gist Wylie, Representative**

None

**PSBA LIAISON – Tom Durbin**

None

**ADDITIONAL BUSINESS**

Mrs. Morgan announced that executive sessions were held on Monday May 12 at 4:30 p.m. and Thursday May 15, 2014 at 5:30 p.m. for litigation and personnel purposes.

- 14. Motion by Mr. Clemens, seconded by Mr. Golsky, to adjourn the meeting at 7:06 p.m.

Motion carried unanimously.

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David G. Roussos, Secretary  
Trinity Area School District Board of Education