

TRINITY AREA SCHOOL DISTRICT
Board of Education
Minutes of the Planning Meeting
October 3, 2013
High School Auditorium

The meeting was called to order at 6:30 p.m. by President, Jennifer Morgan followed by the pledge of allegiance and roll call.

Board members present: Penny Caleffe, Henry Clemens, Sandra Clutter, Kerrin McIlvaine, and Jennifer Morgan,

Others present: Paul T. Kasunich, Superintendent; Michael P. Lucas, Assistant Superintendent; David G. Roussos, Director of Fiscal Services/Board Secretary; Dennis Makel, Solicitor; and Judy Walz, recording secretary.

Absent: Scott Day, Colleen Interval, Jenene Hupp and Tamara Salvatori

Minutes of the September 5 and 19, 2013 meetings will be presented for approval at the voting meeting.

HEARING OF CITIZENS

Frances Eates, North Franklin Township, commented on Policy 705 –Safety

Students Sami Golaski and Sarah Smith, representing the Leadership Committee, addressed the board regarding Make a Difference Day, reporting on several projects organized by the committee in each of the four townships.

TRANSPORTATION/FINANCE

Mr. West will present a Food Service Report at the voting meeting.

1. Motion by Mr. Clemens, seconded by Mrs. Caleffe, to approve payment of bills from the General Fund in the amount of \$1,213,463.15 from the Extra Curricular Account in the amount of \$440.14 and from the Cafeteria Account in the amount of \$49,379.64 and from the Capital Reserve Account in the amount of \$33,693.99 (Item 4.2)

Motion carried unanimously.

The Treasurer's Report for August and a 2.5% salary increase for Per Capita tax collectors will be presented for approval at the voting meeting.

Mr. Roussos addressed the board regarding an agreement with EnerNOC which will be presented for approval at the voting meeting. He also informed the board that it was the recommendation of the administration that seven accounts not being used be closed at Washington Financial and PLGIT and that the use of an electronic stamp signature for the Board Secretary is used for district bills. Mr. Roussos noted that bond payments for 2013-2014 will be wired to BNY Mellon prior to the November 1, 2013 deadline.

PERSONNEL/ATHLETICS

2. Motion by Mrs. McIlvaine, seconded by Mr. Clemens to accept the resignations of Kathleen Margaria as Physical Education/Health Department Representative effective September 15, 2013; Heidi Bury, Hall/Cafeteria Monitor effective October 1, 2013; Stacy Barnett, elementary teacher, and Wendy Carlson, Hall/Cafeteria Monitor effective October 9, 2013.

Motion carried unanimously.

3. Motion by Mrs. Caleffe, seconded by Mrs. McIlvaine, to employ the following substitutes effective October 4, 2013: Mark Marietta, Joseph Brancazio, Joe Frabell and Amy Lynch, substitute teachers; Ashley Burnsworth and Tracy Krenzelak as substitute cafeteria workers; Glenna Carter, substitute clerical; John Shoup, substitute custodian and Alicia Garcia as substitute special service aide. (Item 5.2)

Motion carried unanimously.

4. Motion by Mr. Clemens, seconded by Mrs. Caleffe, to approve the following employee requests for leaves of absence: a Family Medical Leave on an intermittent basis for employee P.S. effective August 21, 2013 not to exceed one year and a sabbatical leave for the restoration of health for employee P.W. effective September 19, 2013 to September 18, 2014.

Motion carried unanimously.

5. Motion by Mr. Clemens, seconded by Mrs. Caleffe, to approve the following employments: Ronald Tarquinio as Varsity Assistant Wrestling Coach at the 7th year step salary of \$4682; Matthew MacCartney as the JV Boys Basketball Head Coach at the base salary of \$2601; Ed Mathews as the Varsity Boys Basketball Assistant Coach at the 5th year step of \$4,162; Don Howard as First Assistant 8th Grade Football Coach (pending receipt of clearances) at the 9th year step salary of \$3,641; Jay Murphy as Second Assistant 8th Grade Football Coach (pending receipt of clearances) at the 3rd year step salary of \$2,081 for one year agreements; Kimberly Sams as a special service aide, effective September 17, 2013; Tracy Belfiore as a special service aide, effective October 1, 2013; and Dana Kern, Hall/Cafeteria Monitor, effective October 4, 2013 (Item 5.4)

Motion carried unanimously.

6. Motion by Mrs. McIlvaine, seconded by Mrs. Caleffe, to approve a change of status for Mickey Koroly from 7th grade Boys Basketball Coach to 8th Grade Boys Basketball Coach.

Motion carried unanimously.

7. Motion by Mrs. Caleffe, seconded by Mrs. McIlvaine, to name Sherrie MacKinney as Physical Education/Health Department Representative effective the 2013-2014 school year.

Motion carried unanimously.

EDUCATION COMMITTEE

Dr. Lucas will report on the 2013-2014 District Academic Achievement at the October 17 meeting.

Dr. Mary Jo Podgurski, Academy for Adolescent Health, Inc. addressed the Board regarding the Inside Out Program for fourth graders. She discussed teacher training and the implementation of the program.

8. Motion by Mrs. Morgan, seconded by Mrs. McIlvaine to bring the Inside Out Program off the table. (Item 6.2)

Motion carried unanimously.

Motion by Mrs. Caleffe, seconded by Mrs. Clutter to approve the program for Trinity's fourth grade classes at a cost of \$5.00 per book.

Motion carried unanimously.

A review of the JROTC Handbook was presented by Maj. Erek Clacks, students Cadet Command Sergeant Major Santiago Porfilio, Cadet Captain Josh Larkin, and Cadet Major Joseph Abbott. (Item 6.3)

9. Motion by Mrs. Caleffe, seconded by Mrs. Morgan, to approve student B.M. to attend McGuffey School District as a full time student in the vocational agricultural program for the 2013-2014 school year.

Motion carried unanimously.

BUILDING & GROUNDS

10. Motion by Mr. Clemens, seconded by Mrs. McIlvaine, to approve trimming and removal of trees at Hiller Stadium at a cost not to exceed \$7580. As per quote from Newman's Landscaping Tree Service. (Item 7.1)

Motion carried unanimously.

11. Motion by Mrs. Caleffe, seconded by Mrs. Morgan, to approve the replacement of the sound system in the high school auditorium at a cost not to exceed \$1,105.02 as per attached quote from Accent Electronic System Integrators. (Item 7.2)

Motion carried unanimously.

Mrs. McIlvaine indicated that information was still being gathered on possible additional student parking and that an update would be presented at the November meeting.

POLICY

A list of board approved groups as per AR 707-4 will be presented at the voting meeting for approval.

Policy 705 – Safety was presented for review. The second reading for adoption will be presented at the October 17 meeting.

WESTERN AREA CAREER & TECHNICAL CENTER – Penny Caleffe, Representative/Tamara Salvatori, Alternate

No report.

NORTH FRANKLIN BUSINESS & RECREATION AUTHORITY – Sandra Clutter, Jenene Hupp, Scott Day & Henry Clemens, Representatives

No report

CITIZENS LIBRARY – Gist Wylie, Representative

No report

PSBA LIAISON – Tamara Salvatori, Representative

No report.

ADDITIONAL BUSINESS

The Board met in executive session at 5:30 p.m. October 4, 2013. An Education Committee meeting will be held October 14.

12. Motion by Mrs. Clutter, seconded by Mrs. McIlvaine to adjourn the meeting at 7:12 p.m.
Motion carried unanimously.

David G. Roussos, Secretary
Trinity Area School District Board of Education

