

TRINITY AREA SCHOOL DISTRICT  
Board of Education  
Minutes of the Planning Meeting  
September 5, 2013  
High School Auditorium

The meeting was called to order at 6:40 p.m. by President, Jennifer Morgan followed by the pledge of allegiance and roll call.

Board members present: Penny Caleffe, Henry Clemens, Sandra Clutter, Scott Day, Colleen Interval, Kerrin McIlvaine, Jennifer Morgan, and Tamara Salvatori

Others present: Paul T. Kasunich, Superintendent; Michael P. Lucas, Assistant Superintendent; David G. Roussos, Director of Fiscal Services/Board Secretary; Dennis Makel, Solicitor; and Judy Walz, recording secretary.

Absent: Jenene Hupp

Mrs. Morgan announced that all committee meetings will be suspended, with the exception of the Education Committee, which will hold meetings as scheduled. She also reported that options for additional student parking at the high school would be explored.

Dr. Kasunich thanked Melissa Emery-Gillo for chairing the Wellness Committee this year, as well as members of the committee:

Amanda Burchett  
Angelo Marino  
Heather Watson  
Janice Sonson  
Jay West  
Johanne Shiring

Karen Huff  
Melinda Biagini  
Michelle Ostrosky  
Susan Crawford  
Theresa Victoria  
Cindy Kerr and Michelle Digon for clerical help

Minutes of the August 1, 15 and 22, 2013 meetings will be approved at the voting meeting.

### **HEARING OF CITIZENS**

Patrick Berton, High School student, presented a donation in the amount of \$1400 from the Answers for Patrick Foundation to High School Student Council representatives Kalina Interval, Robyn Willis and Amy Frazee. The Student Council will donate the money to "Make a Wish".

### **TRANSPORTATION/FINANCE COMMITTEE – Scott Day, Chairperson**

1. Motion by Mrs. Clutter, seconded by Mrs. Morgan to approve payment of bills from the General Fund in the amount of \$306,385.56 from the Extra Curricular Account in the amount of \$195.00 and from the Cafeteria Account in the amount of \$555.00 and from the Capital Reserve Account in the amount of \$17,591.65 (Item 3.1)

Motion carried unanimously.

The following items will be presented for approval at the voting meeting:

- Middle School, High School and Extra Curricular Activity Accounts
- Treasurer's Report
- North Franklin township Recreation and Business Improvement Authority Tax Appeal

2. Motion by Mrs. Salvatori, seconded by Mrs. Caleffe to approve Bus Routes Drivers for 2013-2014 (Item 3.5)

Motion carried unanimously.

### **PERSONNEL/ATHLETICS**

3. Motion by Mrs. McIlvaine, seconded by Mr. Clemens, to accept the resignations of Myron Iams, as a custodian, for retirement purposes, effective September 20, 2013; Lynelle Goins as a Special Service Aide, effective August 22, 2013; and to rescind the hiring of Rachel McBride as a long-term substitute, HS Math (Item 4.1)

Motion carried unanimously.

4. Motion by Mrs. Caleffe, seconded by Mr. Clemens, to approve the following employments:

- Brad Zurisko, Learning Support Trinity North, at the second step Bachelors salary of \$49,818, effective August 28, 2013
- Lynelle Goins as a long-term substitute (HS Math) at a rate of \$175 per day, to include individual medical coverage, effective August 23, 2013
- Kathy Margaria as 7th grade Middle School Girls Volleyball Coach at the third year step of \$2081 for a one year agreement, effective August 19, 2013

Motion carried unanimously.

5. Motion by Mrs. Salvatori, seconded by Mrs. McIlvaine, to reinstate furloughed employees Tracy Tatar and Rebecca MacTaggart as special service aides, effective the 2013-2014 school year.

Motion carried unanimously.

6. Motion by Mrs. Caleffe, seconded by Mrs. Morgan, to approve the following substitute employees:

Susan Lawrence as a substitute custodian; Kimberly Sams as a substitute special service aide; Megan Saylor, Derek Burda, Lesley Urso, Jerry Strennen, Melanie Egnacheski, Christine Davis, Christina Becker, Helen Haines, Phil Moses, Judy Dubich and Nancy Banfield as substitute teachers, effective September 6, 2013

Motion carried unanimously.

Salary adjustments for Act 93 Administrators, Administrators and the Superintendent will be recommended at the voting meeting.

### **EDUCATION COMMITTEE – Tamara Salvatori, Chairperson**

Dr. Kasunich and Mrs. Becky Macino will present a report on the cyber program at the September 19 meeting.

7. Motion by Mrs. Clutter, seconded by Mr. Day to approve the on-line services to the Avella Area School District as outlined in the collaborative On-Line Academy Agreement as attached (Item 5.2)

Motion carried unanimously.

### **BUILDING & GROUNDS – Sandra Clutter, Chairperson**

8. Motion by Mrs. Salvatori, seconded by Mrs. McIlvaine, to approve the disposal of five (5) obsolete vans as per attachment (Item 6.1)

Motion carried unanimously.

9. Motion by Mrs. Salvatori, seconded by Mr. Clemens to approve the purchase of two (2) vans at a cost not to exceed \$25,630 each, as per attachment (Item 6.2)

Motion carried unanimously.

10. Motion by Mrs. Caleffe, seconded by Mr. Clemens to approve the service agreement with Tobey Karg for HVAC maintenance at the high school as attached (Item 6.3)

Motion carried unanimously.

11. Motion by Mrs. Salvatori, seconded by Mr. Clemens, to approve the agreement with Siemens for HVAC control services at the High School as attached (Item 6.4)

Motion carried unanimously.

**POLICY COMMITTEE – Jennifer Morgan, Chairperson**

No report

**WESTERN AREA CAREER & TECHNICAL CENTER – Penny Caleffe,  
Representative/Tamara Salvatori, Alternate**

No report.

**NORTH FRANKLIN BUSINESS & RECREATION AUTHORITY – Sandra Clutter, Jenene  
Hupp, Scott Day & Henry Clemens, Representatives**

No report

**CITIZENS LIBRARY – Gist Wylie, Representative**

No report

**PSBA LIAISON – Tamara Salvatori, Representative**

No report.

**ADDITIONAL BUSINESS**

Mrs. Morgan requested that Mrs. McIlvaine contact North Franklin Township regarding possible use of “the pit” for additional student parking.

Mrs. Clutter addressed the audience regarding public comment at the August 22 meeting concerning board members’ absences at meetings.

12. Motion by Mrs. Caleffe, seconded by Mr. Clemens, to adjourn the meeting at 7:06 p.m.

Motion carried unanimously.

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David G. Roussos, Secretary  
Trinity Area School District Board of Education