

TRINITY AREA SCHOOL DISTRICT
Board of Education
Minutes of the Planning Meeting
August 1, 2013
High School Auditorium

The meeting was called to order at 6:48 p.m. by President, Scott Day, followed by the pledge of allegiance and roll call.

Board members present: Penny Caleffe, Henry Clemens, Scott Day, Colleen Interval, Kerrin McIlvaine, Jennifer Morgan, and Tamara Salvatori

Others present: Paul T. Kasunich, Superintendent; Michael P. Lucas, Assistant Superintendent; David G. Roussos, Director of Fiscal Services/Board Secretary; Dennis Makel, Solicitor; and Judy Walz, recording secretary.

Absent: Sandra Clutter and Jenene Hupp

Minutes of the June 6 and 20, 2013 meeting will be approved at the voting meeting.

1. Motion by Mr. Clemens, seconded by Mrs. McIlvaine to vacate the position of President of the School Board for the Trinity Area School District.

On a roll call vote, motion carried: 5 ayes (McIlvaine, Morgan, Salvatori, Caleffe, Clemens); 2 nays (Day, Interval)

Mr. Day requested that the minutes reflect his request for a hearing regarding his removal as President.

Mrs. Salvatori, Vice President of the Board, called for nominations for President.

2. Motion by Mr. Clemens, seconded by Mrs. McIlvaine nominated Jennifer Morgan as School Board President.

On a roll call vote, motion carried: 5 ayes (Morgan, Salvatori, Caleffe, Clemens, McIlvaine); 2 nays (Day, Interval)

Mrs. Morgan assumed the presidency.

HEARING OF CITIZENS

Judi Panasik, South Strabane Township, commented on the change in presidents, the JROTC program and the elimination of programs.

Josh Larkin, Canton Township, commented on the JROTC program.

TRANSPORTATION/FINANCE COMMITTEE – Scott Day, Chairperson

Mr. West presented the end of year Food Service Report.

3. Motion by Mrs. Caleffe, seconded by Mr. Clemens, to approve payment of bills from the General Fund in the amount of \$3,433,314.84 from the Extra Curricular Account in the amount of \$1,425.00 and from the Cafeteria Account in the amount of \$13,662.04 and from the Capital Reserve Account in the amount of \$103,104.20 (Item 3.2)

Motion carried unanimously.

The following items will be presented for approval at the voting meeting:

- Middle School, High School and Extra Curricular Activity Accounts
- Treasurer's Reports for May and June, 2013
- Disposal of obsolete computer equipment

4. Motion by Mrs. Salvatori, seconded by Mr. Clemens, to bring the lease of Chromebooks back to the table.

Motion carried unanimously.

Motion by Mrs. McIlvaine, seconded by Mrs. Caleffe to approve the Lease of Chromebooks as per attached agreement (Item 3.6)

Motion carried unanimously.

PERSONNEL/ATHLETICS

5. Motion by Mr. Clemens, seconded by Mrs. Salvatori, to accept the resignations of the following employees: Jamie Gerba as a Speech-Language Pathologist effective July 17, 2013, Laura Montecalvo as JV head Girls Basketball Coach effective July 3, 2013, Courtney Smith, MS Social Studies, effective July 31, 2013 and James Bull, HS Social Studies, effective August 2, 2013

Motion carried unanimously.

6. Motion by Mrs. McIlvaine, seconded by Mr. Clemens, to employ the following personnel:

- Tom Kurtz, Varsity Head Girls Volleyball Coach at the 9th step salary of \$4, 682.00, for a three year contract, pending receipt of clearances
- Kayla McKelvey, Varsity Assistant Girls Volleyball Coach at the 5th step salary of \$2,601.00 for a one year contract, effective August 2, 2013
- Nicholas West, 7th & 8th grade Assistant Boys Soccer Coach at the 5th step salary of \$2,601.00 for a one year contract, effective August 2, 2013
- Becky Siembak, 7th & 8th grade Head Girls Basketball Coach at the 3rd step salary of \$2,601.00 for a one year contract, effective August 2, 2013
- Andrew Capucci, Varsity Assistant Football Coach, at the third step salary of \$3,641.00 (pending receipt of clearances) for a one year period
- Gregory Mittleider, Varsity Assistant Football Coach, at the 5th step salary of \$4,162.00 for a one year period
- Brian Skokowski, 9th Grade Assistant Football Coach, at the 5th step salary of \$2,601.00 for a one year period
- Bill Spencer as a Varsity/JV Volunteer Assistant Football Coach (uncompensated position)

- Raynor E. Hale, Maintenance/HVAC, at \$21.00 per hour (full rate), effective August 2, 2013

EFFECTIVE THE 2013-2014 SCHOOL YEAR:

- Shelli Linn (HS Autistic Support) at the second step Masters salary of \$50,418.00
- Kimberly Lapp (Elementary) at the first step Bachelors salary of \$49,618.00
- Gregory Mittleider (Business Education) at the first step Bachelors salary of \$49,618.00
- Matthew McCartney (Special Education) at the first step Masters salary of \$50,218.00
- Ron Tarquinio (Elementary) at the first step Bachelors of \$49,618.00

- Rachel McBride as a long-term substitute (HS Math) at a rate of \$175.00 per day, to include individual medical coverage

Motion carried unanimously.

7. Motion by Mrs. Interval, seconded by Mrs. Salvatori to employ CSM David Massullo as JROTC Instructor (260 day position) at a salary of \$60,896.88, effective upon receipt of clearances.

Motion by Mr. Clemens to table the employment of CSM David Massullo.
Motion failed due to lack of a second.

On a roll call vote, the original motion the employ CSM David Massullo carried: 6 ayes (Salvatori, Caleffe, Day, Interval, McIlvaine, Morgan); 1 nay (Clemens)

8. Motion by Mrs. Salvatori, seconded by Mrs. Interval to reinstate furloughed employee Debra Lucas as a Special Service Aide effective the 2013-2014 school year.
Motion carried unanimously.

9. Motion by Mrs. McIlvaine, seconded by Mrs. Caleffe, to approve Max Ullom as an intern (non-compensated position) in the Technology Department effective July 11, 2013
Motion carried unanimously.

10. Motion by Mrs. Salvatori, seconded by Mr. Clemens to approve the following Itinerant Band Camp Staff: Assistant Director Jason Falvo and Instructors Rachel Kauffman, Kaley Kilpatrick, George Palton, Erica Beitel, and Elisabeth Karnes
Motion carried unanimously.

11. Motion by Mrs. Caleffe, seconded by Mr. Clemens to employ Mr. David C. Rankin as Interim Principal of Trinity North Elementary School for a period not to exceed twenty (20) weeks, effective August 12, 2013 at a rate of \$375.00 per day.
Motion carried unanimously.

12. Motion by Mrs. Salvatori, seconded by Mr. Clemens to approve professional and non-professional substitute employees for the 2013-2014 school year, as attached.
Motion carried unanimously.

13. Motion by Mrs. Salvatori, seconded by Mrs. McIlvaine, to approve the Memorandum of Understanding with Pennsylvania Educators' Clearinghouse (PA-Educator.net) effective August 1, 2013 through July 31, 2014 with an annual user fee of \$3000.00.
Motion carried unanimously.

14. Motion by Mrs. Caleffe, seconded by Mr. Clemens to extend the contract of Leaders in Learning for Special Education supervision at a cost of \$500 per day plus mileage, effective June 15, 2013 through December 31, 2013. This agreement may be cancelled upon thirty days notice or upon mutual agreement between Leaders in Learning, LLC and the Trinity Area School District.
Motion carried unanimously.

15. Motion by Mrs. Salvatori, seconded by Mrs. Interval, to approve Act 93 Administrators' salaries for the 2013-2014 school year as per attachment.

Motion by Mrs. McIlvaine, seconded by Mr. Clemens to table the approval of Act 93 Administrators' salaries for 2013-2014.

Motion carried: 5 ayes; 2 nays (Day, Interval)

16. Motion by Mr. Clemens, seconded by Mrs. McIlvaine, to approve the agreement between the District and Non-Administrative Employees (Confidential Secretaries) effective July 1, 2013 through June 30, 2018.

Motion carried unanimously.

17. Motion by Mrs. Caleffe, seconded by Mrs. Salvatori, to approve a 2.5% salary increase for non-bargaining unit employees (substitute caller, crossing guards, cafeteria monitors) for 2013-2014.

Motion carried unanimously.

EDUCATION COMMITTEE – Tamara Salvatori, Chairperson

18. Motion by Mrs. McIlvaine, seconded by Mr. Clemens, to approve the Elementary, Middle School and High School Curriculum as posted on the Trinity Area School District website.

Motion carried unanimously.

Dr. Kasunich extended appreciation to all of the teachers who worked on the curriculum, noting that it is now available to teachers, parents and students on the website in the most updated format.

19. Motion by Mr. Clemens, seconded by Mrs. Morgan, to approve the Vision, Mission and Belief Statements as attached.

Motion carried unanimously.

20. Motion by Mrs. Morgan, seconded by Mrs. Caleffe, to schedule the District's Kennywood Day for June, 2014. All terms and conditions remain the same.

Motion carried unanimously.

BUILDING & GROUNDS – Sandra Clutter, Chairperson

21. Motion by Mrs. Salvatori, seconded by Mr. Clemens to approve Washington Symphonic Orchestra's Use of Facilities Application to rent high school facilities on Sunday, December 8, 2013.

Motion carried unanimously.

22. Motion by Mr. Clemens, seconded by Mrs. McIlvaine, to approve the sale of International 284 tractor as obsolete equipment.

Motion carried unanimously.

23. Motion by Mr. Clemens, seconded by Mrs. Salvatori, to approve the purchase of a replacement tractor at a cost not to exceed \$5,500.00

Motion carried unanimously.

Mr. John Artuso, representing Trinity Area School District Band Association, addressed the Board requesting that they consider constructing an amphitheater at Hiller Field.

POLICY COMMITTEE – Jennifer Morgan, Chairperson

The first reading of Policy 816-Social Media was presented for review. The second reading for adoption will be presented at the August 15 meeting.

**WESTERN AREA CAREER & TECHNICAL CENTER – Penny Caleffe,
Representative/Tamara Salvatori, Alternate**

No report.

**NORTH FRANKLIN BUSINESS & RECREATION AUTHORITY – Sandra Clutter, Jenene
Hupp, Scott Day & Henry Clemens, Representatives**

No report

CITIZENS LIBRARY – Gist Wylie, Representative

No report

PSBA LIAISON – Tamara Salvatori, Representative

No report.

ADDITIONAL BUSINESS

Dr. Kasunich announced that the board met in executive session at 4:00 p.m. on Thursday, August 1, 2013 for personnel purposes and that the next Board meeting is scheduled for August 15, 2013.

24. Motion by Mrs. Caleffe, seconded by Mr. Clemens, to adjourn the meeting at 7:48 p.m.
Motion carried unanimously.

David G. Roussos, Secretary
Trinity Area School District Board of Education

