

TRINITY AREA SCHOOL DISTRICT
Board of Education
Minutes of the Planning Meeting
July 31, 2014
High School Auditorium

The meeting was called to order at 6:42 p.m. by President, Jennifer Morgan followed by the pledge of allegiance and roll call.

Board members present: Penny Caleffe, Henry Clemens , Thomas Durbin, Frances Eates, Frank Golsky, Joseph LaBella, Jennifer Morgan and Edmund B. Trapuzzano

Others present: Michael P. Lucas, Substitute Superintendent; David G. Roussos, Director of Fiscal Services/Board Secretary; and Judy Walz, recording secretary.

Absent: Kerrin McIlvaine

PRESIDENT'S REPORT

1. Motion by Mr. Durbin, seconded by Mr. Clemens to add to the agenda the employment of Dion Wiegand, as 2nd Assistant 9th Grade Football Coach at the base step salary.
Motion carried unanimously.

Motion by Mr. Durbin, seconded by Mr. Clemens, to appoint Dion Wiegand as 2nd Assistant 9th Grade Football Coach at the base step salary of \$1,592.
Motion carried unanimously.

SUPERINTENDENT'S REPORT

Dr. Lucas will present his report at the voting meeting.

MINUTES

Minutes of the June 5 and 19 meetings will be approved at the voting meeting.

HEARING OF CITIZENS

Lynne King, North Franklin Township, addressed the board in support of Meghan Brownlee as Varsity Cheerleading Advisor.

FINANCE/TRANSPORTATION

2. Motion by Mr. Durbin, seconded by Mr. Clemens, to approve the payment of bills from the General Fund in the amount of \$3,405,520.43, from the Cafeteria Account in the amount of \$86,994.64, and from the Extracurricular Account in the amount of \$820.
Motion carried unanimously.

The Per-Capital Tax Collectors Compensation will be presented for approval at the voting meeting.

3. Motion by Mrs. Caleffe, seconded by Mr. Trapuzzano, to approve the Treasurer's Reports for May and June, 2014, as attached.
Motion carried unanimously.

4. Motion by Mr. Clemens, seconded by Mr. Durbin, to approve the agreement between the District and NSA Security Forces, Inc. effective July 1, 2014 through June 30, 2015, as attached.
Motion carried unanimously.

5. Motion by Mr. Trapuzzano, seconded by Mr. Clemens to approve the HP Lease Purchase Agreement for computers for 4th and 5th grades, labs at the middle and high schools, and three servers in the elementary buildings, as per attachment.
Motion carried unanimously.

6. Motion by Mrs. Morgan, seconded by Mrs. Eates, to table the agreement with North Franklin Township for the lease of a police vehicle.
Motion carried unanimously.
7. Motion by Mr. Trapuzzano, seconded by Mr. Clemens, to approve the attached revised agreement with the Township of North Franklin. This agreement supersedes the agreement which was approved in June.
Motion carried unanimously.
8. Motion by Mrs. Eates, seconded by Mr. Trapuzzano, to approve the law firm of Peacock, Keller & Ecker, LLP, to file and pursue a tax assessment appeal before the Board of Assessment Appeals and, if necessary, the Court of Common Pleas of Washington, County, Pennsylvania, for property identified as Tax Parcel No. 600-001-00-0013-05, and to advance any required filing fees and costs.
Motion carried unanimously.
9. Motion by Mrs. Caleffe, seconded by Mrs. Eates, to approve the law firm of Peacock, Keller & Ecker, LLP, to file and pursue a tax assessment appeal before the Board of Assessment Appeals and, if necessary, the Court of Common Pleas of Washington, County, Pennsylvania, for property identified as Tax Parcel No. 600-005-00-00-0005-00, and to advance any required filing fees and costs.
Motion carried unanimously.
10. Motion by Mr. Durbin, seconded by Mr. Trapuzzano, , to approve the law firm of Peacock, Keller & Ecker, LLP, to file and pursue a tax assessment appeal before the Board of Assessment Appeals and, if necessary, the Court of Common Pleas of Washington, County, Pennsylvania, for property identified as Tax Parcel No. 600-005-13-00-0003-00, and to advance any required filing fees and costs.
Motion carried unanimously.
11. Motion by Mr. Clemens, seconded by Mr. Durbin, to approve a resolution to appoint Janney Montgomery Scott, LLC as Underwriter and Clark Hill, LLC as Bond Counsel for the refinancing of portions of the district's General Obligation Bonds, Refunding Series of 2003, Series of 2006, and Series of 2012.
Motion carried unanimously.
12. Motion by Mr. LaBella, seconded by Mr. Trapuzzano, to approve the sale of obsolete band instruments to Middleton's Recycle
Motion carried unanimously.
13. Motion by Mrs. Eates, seconded by Mrs. Caleffe, to approve the Settlement Agreement and Release between the District and Schweinebraten Bus Company, as attached.
On a roll call vote, motion carried: 7 ayes (Durbin, Eates, Golsky, LaBella, Morgan, Trapuzzano, Caleffe); 0 nays: 1 abstention (Clemens)

PERSONNEL/ATHLETICS

Memorandums of Understanding between the district and the Custodial/Maintenance unit and TAEA will be presented for approval at the voting meeting.

14. Motion by Mr. Durbin, seconded by Mr. Clemens to approve the Memorandum of Understanding between the district and PSEA/NEA Cafeteria Workers, as attached.
Motion carried unanimously.
15. Motion by Mrs. Eates, seconded by Mr. Golsky, to approve a Family Medical Leave for employee J.M. effective approximately October 1, 2014, not to exceed 12 weeks.
Motion carried unanimously.

16. Motion by Mr. LaBella, seconded by Mrs. Eates, to approve the employment of the following professional personnel, effective the 2014-2015 school year: Nicholas W. Phillips, Mathematics teacher, at the first step Master's salary of \$51,417; Brandon Botzer, Physics teacher, at the first step Master's salary of \$51,417; Samantha Sommer, Special Education teacher, at the first step Master's salary of \$51,417; Lindsay Ames, Special Education teacher, at the first step Bachelor's salary of \$50,817; JoMarie Giorgi, Special Education teacher, at the first step Bachelor's salary of \$50,817; Allyson Tylka, Special Education teacher, at the first step Bachelor's salary of \$50,817

Motion carried unanimously.

17. Motion by Mr. LaBella, seconded by Mr. Clemens to approve the employment of Stacy Koot as a part time food service employee; Nicholas Rosser as Head Girls 7th & 8th grade Soccer Coach, at base step of \$2,122 for a one year agreement; Gregory Papon as JV Head Girls Basketball Coach at base step of \$2,653 for a one year agreement; Christy Kelley as High School Student Cafeteria Monitor, at a rate of \$9.74 per hour all to be effective the 2014-2015 school year; and Danielle Rudolph as a 207 day secretary (High School Welcome Center) effective upon receipt of Child Abuse Clearance and release from her current employer.

Motion carried unanimously.

18. Motion by Mr. Durbin, seconded by Mr. Clemens, to approve the list of professional substitute employees for the 2014-2015 school year, as attached.

Motion carried unanimously.

19. Motion by Mr. LaBella, seconded by Mrs. Caleffe, to approve non-professional substitute employees, effective August 1, 2014, as attached.

Motion carried unanimously.

20. Motion by Mr. Trapuzzano, seconded by Mrs. Eates, to approve Ruth Lang as a long term substitute for the first semester of the 2014-2015 school year.

Motion carried unanimously.

21. Motion by Mr. Clemens, seconded by Mr. Durbin, to approve Meghan Brownlee as Varsity Head Cheerleading Coach, at the base step salary of \$3,184, for a one year agreement.

Motion carried: 7 ayes; 1 nay (Trapuzzano)

22. Motion by Mr. LaBella, seconded by Mrs. Caleffe, to approve the changes in status of the 8th and 9th grade Football Coaching Staff, as follows: Brian Skokowski-Head Coach, promoted from 9th grade assistant, at the 6th step salary of \$3,714; Don Howard, 1st Assistant 9th grade, moved from 8th grade assistant, at the 10th step salary of \$4,245; Jim Johnson, Head 8th Grade Coach (no change), at the 7th step salary of \$3,714; Ryan Daloia, 8th Grade Assistant, moved from volunteer, at the max step of \$4,245; and Jay Murphy, 8th Grade Assistant (no change), at the 4th step of \$2,122.

Motion carried unanimously.

23. Motion by Mr. Durbin, seconded by Mr. Trapuzzano, to accept the resignation of Brandon Robinson, Special Education teacher, effective August 4, 2014.

Motion carried unanimously.

24. Motion by Mr. Clemens, seconded by Mr. Durbin, to approve David M. Fiem and Michael Garbett, as volunteer (non-compensated) band personnel.

Motion carried unanimously.

EDUCATION

25. Motion by Mrs. Caleffe, seconded by Mrs. Eates, to approve the agreement between the district and Washington Health Systems for the Teen Outreach Program for the period August 1, 2014 through July 31, 2015 as attached.

Motion carried unanimously.

26. Motion by Mr Golsky, seconded by Mr. Durb in, to approve the agreement between the district and California University to provide field experience for graduate students in the Communications Disorders Department, as attached.

Motion carried unanimously.

27. Motion by Mr. Clemens, seconded by Mrs. Eates to approve the agreement between the district and Intermediate Unit 1 for Cyber School Services as per attachments.

Motion carried unanimously.

28. Motion by Mrs. Eates, seconded by Mr. Clemens, to approve the agreement between the district and Intermediate Unit 1 to provide ESL services, as per attachment.

Motion carried unanimously.

BUILDING AND GROUNDS

29. Motion by Mrs. Eates, seconded by Mr. Durbin, to approve the lease agreement between the district and Community Action Southwest, as attached.

Motion carried unanimously.

POLICY

Solicitor's suggested revisions to policies 006 – Meetings, 903 – Public Participation in Board and Committee Meetings, 904.1 – Access to School Property, and 906 – Public Complaints were presented for discussion.

WESTERN AREA CAREER & TECHNICAL CENTER – Penny Caleffe, Representative/Joseph LaBella, Alternate Representative

Mrs. Caleffe reported that on July 25th Western Area Career & Technology received word from the PA Department of Education that they were approved for SWIFT, Southwestern Institute for Technology, a 2 year associate college program in welding technology, machine tool technology, and mechatronics automation technology. The start date will be January 2015. These degrees will be great for students and adults seeking positions in the heart of Marcellus Shale.

NORTH FRANKLIN BUSINESS & RECREATION AUTHORITY – Henry Clemens and Frances Eates, Representatives

Mrs. Eates reported that the hiking trail should be completed in early September and a Cancer Walk has been scheduled for October. She also noted that the Authority is working with the Township regarding repairs to the bridge on Franklin Farms Road.

PSBA LIAISON – Tom Durbin

No report.

ADDITIONAL BUSINESS

Mrs. Morgan announced that executive session was held July 31, 2014 at 5:00 p.m. for personnel purposes.

30. Motion by Mr. LaBella, seconded by Mr. Clemens, to adjourn the meeting at 7:10 p.m.

Motion carried unanimously.

David G. Roussos, Secretary
Trinity Area School District Board of Education