

TRINITY AREA SCHOOL DISTRICT
Board of Education
Minutes of the Planning Meeting
April 7, 2016
Board Room, Trinity Hall

1. Preliminary Matters

The meeting was called to order at 6:00 p.m. by President, Jennifer Morgan, followed by the pledge of allegiance, and roll call.

Board members present: Penny Caleffe , Sean Dobich, Frances Eates, Frank Golsky, Jennifer Morgan, Gregory Rudman and Edmund B. Trapuzzano

Others present: Dr. Michael P. Lucas, Superintendent; Donald L. Snoke, Assistant Superintendent; David G. Roussos, Director of Fiscal Services/Board Secretary; Barbara Graham, solicitor, and Judy Walz, Recording Secretary

Absent: Thomas Durbin

The minutes of the March 3 and 17 Board Meetings and the March 15 Finance Committee and April 4 Education Committee Meetings will be approved at the voting meeting.

2. Recognitions

2.1 Students of the Month for March:

High School - Anthony D'Orazio

Middle School -Talon Cain

3. Reports

3.1 Student Representatives - Voting meeting

3.2 President's Report - none

4. Hearing of Citizens

4.1 Citizens Address the Board - none

5. Finance/Transportation

5.1 Payment of Bills from the General Fund, Cafeteria Account, and the Extracurricular Account

Motion by Mr. Rudman, seconded by Mr. Trapuzzano to approve the payment of bills frm the Genera Fund in the amount of \$425,220.38, frm the Cafeteria Account in the amount of \$48,326.73, and from the Extracurricular Account in the amount of \$515.77.

Motion carried unanimously.

5.2 Treasurer's Report - March, 2016 (Voting Meeting)

5.3 WCFE Use of Facilities Agreement

Motion by Mrs. McIlvaine, seconded by Mrs. Eates, to notify Washington County Family Entertainment, LLC (WCFE) that Trinity Area School District will not be renewing the Facilities Use Agreement entered into as of March 30, 2012, between WCFE and the School District for the lease of Consol Energy Prk, when the Agreement terminates on March 3, 2017, its fifth anniversary. Motion carried unanimously.

5.4 Open Arc, LLC Agreement

Motion by Mrs. McIlvaine, seconded by Mrs. Caleffe, to approve the attached Master Service Agreement and Statement of Work between the district and Open Arc, LLC. Motion carried unanimously.

5.5 EDGEclick Agreement

Motion by Mrs. Eates, seconded by Mr. Rudman, to approve the attached agreement between Thought Process Enterprises and Trinity Area School District for the District to participate as a publisher in the EDGEclick network. Motion carried unanimously.

5.6 POS Equipment

Motion by Mr. Dobich, seconded by Mrs. McIlvaine, to approve the purchase of Point of Sale Equipment for the Food Service Department, as attached. Motion carried unanimously.

5.7 NSA Security Forces, Inc.

Motion by Mrs. Caleffe, seconded by Mr. Golsky, to expand NSA's hours to provide additional security during the school day at the high school until the end of the year. Motion carried unanimously.

5.8 Donation of Library Books

Motion by Mr. Trapuzzano, seconded by Mr. Rudman, to approve the donation of obsolete and dated library books. Motion carried unanimously.

5.9 DQE Communications Contract

Motion by Mrs. Eates, seconded by Mr. Dobich, to approve the contract between DQE Communications and Trinity Area School District as attached. Motion carried unanimously.

6. Personnel/Athletics

6.1 Resignations

Motion by Mr. Golsky, seconded by Mrs. Eates to approve the resignation of Sylvia Johns, cafeteria monitor, effective April 8, 2016 and the resignations for retirement purposes of teachers Charlotte Day, Delores Sanker, and Judith Basey, effective the last day of the 2015-2016 school year. Motion carried unanimously.

6.2 Substitutes

Motion by Mrs. McIlvaine, seconded by Mrs. Eates, to approve the following substitute employees, effective April 8, 2016:

Teachers: Lisa Bouman, Matthew Cowden, and with policy 304.1 applying, Louis Wickstrom

Special Service Aides: Dana Knight and Carolyn Miller
Clerical/Special Service Aides: Michelle Murphy and Jill Motzer

6.3 Emergency Substitute Teachers

Motion by Mrs. Caleffe, seconded by Mr. Rudman, to approve Emergency Substitute Teachers, effective April 8, 2016, as listed:

Paula Phillis
Jane Caldwell
Ashley Stephens
Sara Lamm
Donna Falvo
Misty Thomas
Tamara Salvatori
Kristan Becker
Kimberly Batson
Maci Caster
Nancy Hustler
Carolyn Miller
Jillene Losko
Maeve Gallagher
Jenna Young
Barbara Barnhart

With policy 304..1 applying:

Lori Day
Patrick McCarthy
Jennifer Gorby
Stephanie Habe
Jason Lee

6.4 Volunteers

Motion by Mr. Rudman, seconded by Mr. Golsky, to approve James Conkle, Michael Garbett, and Daniel Hilty as Band Volunteers (non-compensated positions) effective April 8, 2016.

6.5 Leaves of Absence

Motion by Mr. Trapuzzano, seconded by Mr. Dobich, to approve an intermittent Family Medical Leave for T.C. effective approximately April 8, 2016; Family Medical Leaves for R.W. effective approximately August 17, 2016; and G.M. effective approximately May 3, 2016.

Motion carried unanimously.

6.6 Amendment to Act 93 Administrators' Plan

Motion by Mrs. McIlvaine, seconded by Mr. Dobich, to approve the attached amendment to the Act 93 Agreement to provide clarity to additional roles and duties administrators may be assigned.

Motion carried unanimously.

6.7 Transfers and Additional Assignments - Act 93 Administrators

Motion by Mrs. Eates, seconded by Mrs. Caleffe, to voluntarily transfer Mrs. Michelle Ostrosky to the position of principal at Trinity Middle School and assign her the role of Elementary Curriculum Coordinator; and to approve to voluntarily transfer Mr. Peter Keruskin to the position of principal at Trinity South Elementary and assign him the role of Special Projects Coordinator, effective July 1, 2015.

Motion carried unanimously.

6.8 Additional Assignments Act 93 - Administrators

Motion by Mrs. Caleffe, seconded by Mrs. Eates, to add the role of Secondary Curriculum Coordinator to the High School Principal, Mr. Thomas Samosky, effective July 1, 2016; in addition Mr. John Digon, Assistant High School Principal, will continue in the Child Accounting role.

Motion carried unanimously.

6.9 Cafeteria Employees Contract

Motion by Mrs. Eates, seconded by Mr. Trapuzzano, to approve the contract and memoranda of understanding between the District and the Trinity Area Cafeteria Support Professionals effective July 1, 2016 through June 30, 2021, as attached.

Motion carried unanimously.

It should be noted that the school board and administration thanked the Cafeteria Education Support Professionals for agreeing to take a salary pay freeze for the 2016-2017 school year.

7. Education

7.1 Expulsion Agreement

Motion by Mr. Rudman, seconded by Mrs. Eates, to approve a student expulsion agreement.

Motion carried unanimously.

8. Policy

8.1 351.1 Drug and Alcohol Use and Testing

8.2 823 Administering Naloxone

8.3 215.1 Trinity Middle School and Trinity High School Math Acceleration

9. Western Area Career & Technical Center - Mrs. Penny Caleffe

Mr. Golsky indicated that WACTC asked that students be encouraged to consider their Practical Nursing Program, and students who helped Boy Scouts with disabilities with Pinewood Derby cars.

10. North Franklin Business & Recreation Authority - Frances Eates and Kerri McIlvaine, Representatives

11. Pennsylvania School Boards Liaison - Mr. Frank Golsky

Mr. Golsky discussed the State budget that recently passed.

12. Additional Business

12.1 Executive Session

Executive Session was held at 5:15 p.m. for personnel purposes.

13. Adjournment

13.1 Adjourn the meeting

Motion by Mr. Rudman, seconded by Mrs. Eates, to adjourn the meeting at 6:30 p.m.

Motion carried unanimously.

David G. Roussos, Secretary
Trinity Area School District Board of Education