

**TRINITY AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES OF THE  
Voting Meeting of the Board (Thursday, May 19, 2016)**  
Generated by Judith C Walz on Friday, May 20, 2016

1. Preliminary Matters

The meeting was called to order at 6:01 p.m. by the President, Mrs. Morgan, followed by the pledge of allegiance and roll call.

Board members present: Penny Caleffe, Sean Dobich, Thomas Durbin, Frank Golsky, Kerrin McIlvaine, Jennifer Morgan, Gregory Rudman , and Edmund B. Trapuzzano

Others present: Dr. Michael P. Lucas, Superintendent; Donald L. Snoke, Assistant Superintendent David G. Roussos, Director of Fiscal Services/Board Secretary; Barbara Graham, solicitor, and Judy Walz, Recording Secretary

Absent: Frances Eates

1.3 Minutes

Motion by Mrs. McIlvaine, seconded by Mr. Rudmanto approve minutes of the April 7 and 21, 2016 board meetings, and the May 17, 2016 Finance Committee meeting.

Motion carried unanimously.

2. Recognitions

None

3. Reports

3.1 President's Report

None

3.2 End of Year Athletic Report - Mr. Ricci Rich (June 2, 2016 meeting)

4. Hearing of Citizens

4.1 Citizens Address the Board

None

5. Finance/Transportation

5.1 Payment of Bills from the General Fund, Cafeteria Account, and the Extracurricular Account

Motion by Mrs. Caleffe, seconded by Mr. Trapuzzano to approve the payment of bills from the General Fund in the amount of \$2,715,002.11 from the Cafeteria Account in the amount of \$51,438.55 and from the Extracurricular Account in the amount of \$2,957.34

Motion carried unanimously.

5.2 Treasurer's Report - April, 2016

Motion by Mr. Durbin, seconded by Mr. Rudman to approve the April 2016 Treasurer's Reports, as attached.

Motion carried unanimously.

5.3 Board Treasurer 2016-2017

Motion by Mr. Rudman, seconded by Mrs. McIlvaine, to name Penny Caleffe as Board Treasurer for 2016-2017.

Motion carried unanimously.

#### 5.4 IU Bid Awards

Motion by Mrs. McIlvaine, seconded by Mr. Durbin to award IU bids as submitted. (West & South Art; Middle School Art; Janitorial Bids; North and East Art)

Motion carried unanimously.

#### 5.5 Audible Alarms - Elementary buildings

Motion by Mrs. Caleffe, seconded by Mr. Dobich, to approve the immediate procurement and installation of audible alarms for every exit door in each elementary school. These alarms will sound any time a door is opened. This project shall not exceed \$50,000 without board approval.

Motion carried: 7 ayes; 1 nay (Trapuzzano)

### 6. Personnel/Athletics

#### 6.1 MOU - Secretaries & Aides

Motion by Mr. Durbin, seconded by Mr. Golsky, to approve a Memorandum of Understanding between the District and the TAESP Secretaries & Aides regarding summer work hours for 2016.

Motion carried unanimously.

#### 6.2 Leaves of Absence

Motion by Mrs. Caleffe, seconded by Mr. Durbin, to approve intermittent Family Medical Leaves for C.D., effective P.M. of May 17, 2016, not to exceed 60 days and D.W. effective April 25, 2016, not to exceed 60 days; and Family Medical Leaves for K.H. effective April 1, 2016 not to exceed 12 weeks, and K.S. effective May 23, 2016 not to exceed 12 weeks; and an Unpaid Leave of Absence for D.C., effective May 11, 2016 through June 3, 2016.

Motion carried unanimously.

#### 6.3 Employment

Motion by Mr. Durbin, seconded by Mrs. McIlvaine, to employ Crystal Powell as a full time custodian, effective May 20, 2016, policy 304.1 applies.

Motion carried unanimously.

#### 6.4 Substitute

Motion by Mr. Durbin, seconded by Mr. Golsky, to approve Rita Bird as a substitute Special Service Aide, effective May 20, 2016.

Motion carried unanimously.

#### 6.5 Change in Status

Motion by Mr. Durbin, seconded by Mrs. Caleffe, to approve a change in status for Gwendolyn Mitchell from Emergency Certified Substitute Teacher to Substitute Teacher, effective May 20, 2016.

Motion carried unanimously.

#### 6.6 Department Representatives 2016-2017

Motion by Mr. Durbin, seconded by Mrs. Caleffe, to approve Department Representatives for 2016-2017 as listed below:

English: High School - Kristen Shaw; Middle School - Elisabeth Perry; Elementary - Jennifer Yim

Math: High School - Paul Reihner; Middle School - Nicholas Phillips; Elementary - Dana Ledger

Science: High School - Melanie Rush; Middle School - Sharon Spadaro; Elementary - Joseph Lang

Social Studies: High School - Larry Myers; Middle School - Darlene Biernesser; Elementary - Nicole Bockstoe

Art: Sherry Knight  
Business Education: Matthew White  
Foreign Language: John McLaughlin  
Guidance: Cynthia Garda  
Health & Physical Education: Sherrie MacKinney  
Family Consumer Science: Brittany Aliveto  
Industrial Technology: John Husk  
Library Science: Deborah Zewe  
Music: Matthew Komula  
Special Education: Robyn Willis

Motion carried unanimously.

## 7. Education

### 8. Policy

#### 8.1 Administrative Regulation 707-4

Motion by Mrs. McIlvaine, seconded by Mr. Durbin, to add the Trinity Youth Cheerleading Association Boosters Club to the list of approved groups as per Administrative Regulation 707-4.

Motion carried unanimously.

### 9. Western Area Career & Technical Center - Mrs. Penny Caleffe

Dr. Lucas indicated that the WACTC budget was being revised and would be included on a later agenda.

### 10. North Franklin Business & Recreation Authority - Frances Eates and Kerri McIlvaine, Representatives

### 11. Pennsylvania School Boards Liaison - Mr. Frank Golsky

### 12. Additional Business

#### 12.1 Executive Session

Executive session was held this evening at 5:30 and 6:15 p.m. for litigation and personnel purposes

### 13. Adjournment

#### 13.1 Adjourn the meeting

Motion by Mr. Rudman, seconded by Mr. Durbin, to adjourn the meeting to executive session at 6:15 p.m. with no action to follow.

Motion carried unanimously.

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David G. Roussos, Secretary  
Trinity Area School District Board of Education