

TRINITY AREA SCHOOL DISTRICT

Minutes of the
TRANSPORTATION, BUILDING AND GROUNDS
COMMITTEE MEETING
January 26, 2012 – 10:00 a.m.
Board Room – Trinity Hall

The meeting was called to order at 10 a.m. by Mrs. Clutter, Chairperson.

Committee members present: Sandra Clutter; John Artuso and Steve Shultz

Also present: Paul Kasunich, Superintendent; Paul Kuzman, Director of Facilities/Transportation; Judy Walz, recording secretary

Absent: Jenene Hupp and Henry Clemens

Mrs. Tina D'Alessandro, Amwell Township, addressed the committee regarding her daughter's bus route. Dr. Kasunich indicated that he and Mr. Kuzman would look into her concerns.

Mrs. Clutter discussed buses other than those designated as the "activity" bus being used by students from the high school to the middle school. It was suggested that students be reminded that they should only ride buses designated as "activity" buses to the middle school and that these buses should be labeled as such. She also discussed the "activity" bus at the middle school needs to be moved from the regular line of buses and that students using the bus should be organized by activity.

Mrs. Clutter presented the results of a survey she had taken of drivers regarding the handling of bus discipline slips at all buildings.

Procedures currently noted in the Emergency Procedures Manual regarding bus accidents were reviewed. It was the consensus of the committee that the procedures should be reviewed and updated.

The establishment of a Spirit Shop at the high school was discussed. Mr. Kuzman indicated that the area formerly housing the Hall of Fame has been cleared for the Spirit Shop. Dr. Kasunich recommended that all board members be consulted in order to have a definitive vision of what is needed/wanted.

The use of small electrical appliances in classrooms was discussed. It was decided that a memo to all employees from Dr. Kasunich should be distributed indicating that the use of electrical appliances in classrooms is not acceptable.

New business

Mrs. Clutter presented the following items for discussion:

- The location of the crossing guard at North
- Parents at East leaving their car door open when dropping off students
- Mulch at the high school
- Before/after pictures of the Rifle Range presented at the board meeting

Mr. Artuso discussed the replacement of the drain at Trinity East and moving the doorbell at the Welcome Center of the high school.

Dr. Kasunich indicated that Bill Gordon from Trane would like to address the committee regarding various options. The meeting was set for February 22 at 11 a.m.

Mr. Kuzman indicated that the stage curtains at the high school need to be replaced and that a handicap lift for the pool must be installed as per ADA law. He also noted that the dump truck will be repaired.

It was the consensus of the committee that surplus and obsolete items should be disposed of and recommended approval at the February board meeting.

Mr. Kuzman requested that the district consider increasing the hourly rate of substitute custodians; he will survey neighboring districts. He also noted that a new substitute van driver had been approved and will take over several runs. He reported that Edulog has all required information regarding bus runs and personnel will be trained on how to print the runs for the drivers.

The meeting adjourned at 11 a.m.

Committee members: Sandra Clutter, Chairperson; Henry Clemens; Jenene Hupp; John Artuso; Steve Shultz
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