

TRINITY AREA SCHOOL DISTRICT

Minutes of the  
TRANSPORTATION, BUILDING AND GROUNDS  
COMMITTEE MEETING

February 29, 2012 – 10:00 a.m.

Board Room – Trinity Hall

The meeting was called to order at 10 a.m. by Mrs. Clutter, Chairperson.

Committee members present: Sandra Clutter, Jenene Hupp and John Artuso

Also present: Paul Kasunich, Superintendent; Paul Kuzman, Director of Facilities/Transportation; Pete Keruskin, MS Principal and Judy Walz, recording secretary

Absent: Henry Clemens and Steve Schultz

Mrs. Clutter discussed the policy and administrative regulation dealing with transportation. Discussion was held regarding the process by which bus discipline slips are returned to the drivers. It was the consensus of the committee that the slips should be returned directly to the driver, not to the contractor, within three days.

The issue of students riding from the high school to the middle school without a bus note was discussed. Mr. Keruskin reiterated that drivers should not allow students on their bus without a note. Changing procedures used for students riding the activity bus was discussed.

Mr. Kuzman reviewed Trane's Act 39 project summary, noting that the cost of some of the projects may be reduced by completing them in-house. He noted that he will get quotes on other projects in an effort to reduce cost.

**New business**

Mr. Artuso discussed options for new music cabinets for the middle school. Mr. Keruskin discussed the need to repair the sign at the middle school. Mr. Kuzman reported that glycol will be added to the water system at the high school, blinds had been purchased for the middle school and a handicap lift has been ordered for the pool at the middle school.

The meeting adjourned at 10:45 a.m.

Committee members: Sandra Clutter, Chairperson; Henry Clemens; Jenene Hupp; John Artuso; Steve Shultz
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